



LEGAL NOTICE

Town of Berlin Request for Proposals Seasonal Landscaping Bid # 2020-04

The Town of Berlin Public Grounds Department (hereinafter "Town"), is in need of seasonal lawn cutting and maintenance services of cemeteries, cul-de-sacs, roadside strips and a Fire Department property, as outlined in the scope of services of the Request for Proposal. It is the intent of the Town to enter into a three (3) year contract beginning on March 1, 2020 and ending on November 30, 2022. It is required that all bidders schedule a walk-through for the cemeteries only with Steve Wood at: swood@town.berlin.ct.us prior to the bid opening.

One (1) original and three (3) copies of sealed proposals must be received in the Town Manager's office of the Berlin Town Hall, 240 Kensington Road, Berlin, CT 06037 by 2:00 p.m. on December 19, 2019. The Town will not accept submissions by email or fax. The Town will reject proposals received after the date and time noted above.

The documents comprising the Request for Proposals may be obtained from the Town's website, www.town.berlin.ct.us, under "Departments, Purchasing, and Current Bids and RFPs", or by contacting Maryssa Tsolis, Purchasing Agent at 860-828-7048 during normal business hours Monday through Friday. Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.

Proposals may be withdrawn by written request only, and only if the written request is received prior to the specified time of opening.

The Town reserves the right to amend or terminate this Request for Proposal, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, and award the proposal to the proposer that, in the Town's judgment, will be in the Town's best interests.

Maryssa Tsolis
Purchasing Agent