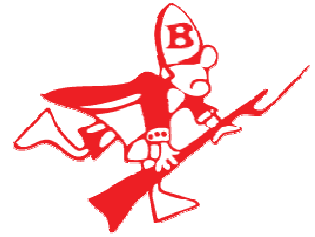


BERLIN HIGH SCHOOL ADVISORY COMMITTEE MEETING MINUTES



PROJECT: Berlin High School Renovation

Meeting # 7

MEETING DATE: May 23, 2013

TIME: 5:30 PM

LOCATION:

BHS, Gilbane Trailer.

ATTENDEES:	PRESENT	NAME	COMPANY	CONTACT NUMBER
	Y	Art Powers	Citizen (Member)	(860) 828-9268
	n	Krista Hilbie	Citizen (Member)	(860) 829-0390
	Y	Maggie Morelli	Town Council (Member)	(860) 828-6658
	Y	David Evans	Town Council (Member)	(860) 416-2773
	Y	John Richards	BOE (Member)	(860) 828-2939
	Y	Jeff Cugno	BOE (Member)	(860) 485 2137 (cell)
	Y	Art Simonian	Public Works Director	(860) 828-7014
	Y	Brian Saluk	Town Construction Mgr	(860) 828 7011
	n	Denise McNair	Town Manager	(860) 828-7002
	Y	Paul Jorgensen	Silver Petrucelli + Assoc.	(203) 230-9007 x201
	n	Carolina Cudemus	Gilbane	(860) 918-3784
	Y	Tom Smith	Gilbane	(860) 249-1089
	n	Chris Shugrue	FIP Construction	(203) 271-0356
	n	Dean Petrucelli	Silver Petrucelli + Assoc.	(203) 230-9007

PURPOSE: To review progress to date and the path ahead for the project.

ITEM # DESCRIPTION ACTION/DATE

General:

- | | | |
|-----|---|------|
| 7.1 | Mr. Smith led the group through the pre-engineered building. | None |
| 7.2 | Copies of the minutes from Meeting No. 6 were distributed. Mr. Cugno shared a contact number, which is included above. | None |
| 7.3 | Phase 1 update: The pre-engineered building framing is substantially complete. As work continues on the roof, the vapor barrier and siding are begun. Mr. Smith noted that some tie in work for the roof and framing would be done on rainy days. Masonry is to begin on the north wall, which will present a similar look to the main building. The interior walls, mezzanine, and mechanicals will begin shortly. | None |
| 7.4 | Phase 2 update: Mr. Smith informed the committee of the selection of CMS as the move manager/moving company for the first phase move scheduled for this summer. He explained that the RFP had hoped to have three responses, but only 2 were submitted. When one of the two withdrew their bid, due to the principal being married this summer, the remaining bid was reviewed and it was determined that the costs were unusually high. Thus, Mr. Smith had reached out to CMS for an hourly projected cost for the move. They are on the State Contractor listing and the costs were reasonable. Meetings have been conducted with Mr. Saluk from the Town staff, and with the HS administration. The scope has been reviewed several times and all agree that this is a positive solution to the moving situation. | None |

B. Committee Questions:

None

None

BERLIN HIGH SCHOOL RENOVATION PROJECT
ADVISORY COMMITTEE MEETING MINUTES

ITEM # DESCRIPTION

ACTION/DATE

C. New Business:

- 3.7 The group spoke about the cost projections that were offered at the January 3rd meeting and the concerns about whether the costs could be brought back within budget. It is obvious that there is a budget problem that needs to be addressed and the main question at this point is how big the problem is. That will be determined when bids are received.
2/28/2013 – Gilbane handed out the latest detailed Total Project Cost Estimate and the balance of the meeting was spent going over the key areas where the costs have increased. The three largest cost increases were in the construction trade costs, the FF&E and technology, and restoration of the contingency.
3/27/2013 – The group discussed the potential impact of the bid process on the project's costs. It was noted that the costs, as received from the bids and ultimately FIP's guaranteed maximum price (GMP) for Phase 2 is information that will be provided to the PBC; they will report back to the Town Council, as the information is processed, as they are the funding authority. It was noted that the State legislators have been informed of the situation, which is not unique to Berlin (Meriden \$50M; Maloney HS \$11M)
4/25/13 – Progress continues toward having the bids for Phase 2 opened on 5/15 and 5/16, leading to the next "best estimate" of the project's costs. These are expected to be the basis for the ED-049R submission to the State on or about Wednesday, 5/22/2013.
5/23/13 - Bids for Phase 2 were opened on May 15 and 16. Mr. Smith said that the bids were within the total cost estimate FIP had issued in February. Some details need to be worked out and the bids will be reviewed by FIP for scope and appropriate certifications of the bidders. It was noted that no one had bid for the drywall package (9.01); this will be re-bid with results back on Thursday, June 6. A working meeting had been held on Tuesday, May 21, with representatives from the PBC and BPS, along with the design team, to complete an estimate to be used on the revision to the ED049R form. This will be reviewed by the PBC tonight and forwarded for the Superintendent of Schools to sign. Mr. Smith noted that the overall square footage of the project is lower, with the removal of the second floor addition over the current Tech Ed rooms, and the addition of the pre-engineered building. Mr. Smith reported that the Town has applied for the 15% space waiver allowed by the State, and is pursuing other alternative funding, including a change in the space penalty calculation. The Town Council is working with the legislators on the alternative funding.

D. Meeting Schedule:

The next Advisory Committee Meeting is scheduled for Thursday, June 27, 2013 at 5:30 PM at the BOE meeting room. If these minutes do not accurately reflect discussions at this meeting, please contact the writer immediately.

Prepared by:



Date: June 18, 2013

TES:jmr

cc: Attendees, J. Ouellette (Chairman PBC)