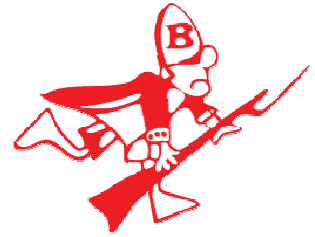


BERLIN HIGH SCHOOL ADVISORY COMMITTEE MEETING MINUTES



PROJECT: Berlin High School Renovation

Meeting # 6

MEETING DATE: April 25, 2013

TIME: 5:30 PM

LOCATION:

BOE Conference Rm.

ATTENDEES:	PRESENT	NAME	COMPANY	CONTACT NUMBER
	Y	Art Powers	Citizen (Member)	(860) 828-9268
	n	Krista Hilbie	Citizen (Member)	(860) 829-0390
	Y	Maggie Morelli	Town Council (Member)	(860) 828-6658
	n	David Evans	Town Council (Member)	(860) 416-2773
	Y	John Richards	BOE (Member)	(860) 828-2939
	Y	Jeff Cugno	BOE (Member)	
	Y	Art Simonian	Public Works Director	(860) 828-7014
	Y	Brian Saluk	Town Construction Mgr	(860) 828 7011
	Y	Denise McNair	Town Manager	(860) 828-7002
	n	David Stein	Silver Petrucelli + Assoc.	(203) 230-9007 x201
	n	Carolina Cudemus	Gilbane	(860) 918-3784
	Y	Tom Smith	Gilbane	(860) 249-1089
	n	Chris Shugrue	FIP Construction	(203) 271-0356
	n	Dean Petrucelli	Silver Petrucelli + Assoc.	(203) 230-9007

PURPOSE: To review progress to date and the path ahead for the project.

ITEM # DESCRIPTION ACTION/DATE

General:

- 6.1 Copies of minutes from Meeting No. 5 were distributed. None
- 6.2 Phase 1 update: The main slab was poured last Friday, 4/19; radon and underslab utilities were completed; CL&P clearance accepted at 6', drawings amended to reflect changes needed; pre-eng building is to be delivered on Friday, 5/3. Pre-eng building will take 3 days to erect, then 2-3 weeks to complete the roof and walls. It was suggested that the next meeting would be held at the site at 5 pm, with a tour of the site and then the meeting at the Gilbane trailer across the street from BHS. None
- 6.3 Phase 2 update: The fire MODs were received on Wednesday 4/3; passed to State BSF Thu 4/4. Phase 2 documents were advertised for bidding on Monday, 4/8. Pre-bid walk through BHS were held for TUE 4/16 and THU 4/18, during April break; scheduled another for TUE 5/7. Bids are expected to be returned on WED 5/15 and THU 5/16. In response to Mr. Cugno's question, Mr. Smith reported that the trades are coming in higher than previously. Mr. Richards asked about the SP+A addendum; Mr Smith said that these would be going out tomorrow and updates are expected on subsequent Fridays. Mr. Smith discussed the next steps for the ED-049R and how the bids would be reviewed for a first pass number ; these will be refined in FIP's work to generate the Guarantee Maximum Price (GMP) by mid-June None

B. Committee Questions:

- 3.2 The committee asked about the status of the State approval of the Phase 2 documents. Silver Petrucelli is working on the comments from the January 8th-10th meeting and are planning to return for a follow up meeting in the next two weeks. Completed
- 2/28/2013 – Chris Laux is forwarding comments as he does his review and Silver Petrucelli is incorporating responses into the documents based on is comments.**

BERLIN HIGH SCHOOL RENOVATION PROJECT
ADVISORY COMMITTEE MEETING MINUTES

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION/DATE</u>
	3/27/2013 – The plans have been returned to the BSF/State during a meeting of 3/26/13; the plans have been approved based on the code review conducted. However, there are 5 Fire Modifications, to be signed off by the State Fire Marshall, that the BSF/State needs to receive before the project can be accepted and released to us to be bid.	
	4/4/2013 – BSF/State signed off on Phase 2 design, after receipt of fire modifications	

C. New Business:

- 3.7 The group spoke about the cost projections that were offered at the January 3rd meeting and the concerns about whether the costs could be brought back within budget. It is obvious that there is a budget problem that needs to be addressed and the main question at this point is how big the problem is. That will be determined when bids are received. Pends
- 2/28/2013** – Gilbane handed out the latest detailed Total Project Cost Estimate and the balance of the meeting was spent going over the key areas where the costs have increased. The three largest cost increases were in the construction trade costs, the FF&E and technology, and restoration of the contingency.
- 3/27/2013** – The group discussed the potential impact of the bid process on the project's costs. It was noted that the costs, as received from the bids and ultimately FIP's guaranteed maximum price (GMP) for Phase 2 is information that will be provided to the PBC; they will report back to the Town Council, as the information is processed, as they are the funding authority. It was noted that the State legislators have been informed of the situation, which is not unique to Berlin (Meriden \$50M; Maloney HS \$11M)
- 4/25/13** – Progress continues toward having the bids for Phase 2 opened on 5/15 and 5/16, leading to the next "best estimate" of the project's costs. These are expected to be the basis for the ED-049R submission to the State on or about Wednesday, 5/22/2013.

D. Meeting Schedule:

The next Advisory Committee Meeting is scheduled for Thursday, May 23, 2013 at 5:30 PM at the BHS job site. If these minutes do not accurately reflect discussions at this meeting, please contact the writer immediately.

Prepared by:



Date: May 21, 2013

TSS:jmr

cc: Attendees, J. Ouellette (Chairman PBC)