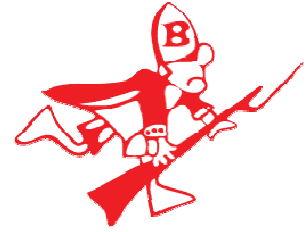


BERLIN HIGH SCHOOL ADVISORY COMMITTEE MEETING MINUTES



PROJECT: Berlin High School Renovation

MEETING DATE: January 24, 2013 **TIME:** 5:30 PM

Meeting # 3

LOCATION: BOE Conference Rm.

ATTENDEES:	PRESENT	NAME	COMPANY	CONTACT NUMBER
	Y	Art Powers	Citizen (Member)	(860) 828-9268
	Y	Krista Hilbie	Citizen (Member)	(860) 829-0390
	Y	Maggie Morelli	Town Council (Member)	(860) 828-6658
	Y	David Evans	Town Council (Member)	(860) 416-2773
	N	John Richards	BOE (Member)	(860) 277-1602
	Y	Jeff Cugno	BOE (Member)	
	N	Art Simonian	Public Works Director	(860) 828-7014
	N	Denise McNair	Town Manager	(860) 828-7002
	Y	David Stein	Silver Petrucelli + Assoc.	(203) 230-9007 x201
	N	Carolina Cudemus	Gilbane	(860) 918-3784
	Y	Tom Smith	Gilbane	(860) 249-1089
	Y	Chris Shugrue	FIP Construction	
COPIES TO:				
		Jim Ouellette	Berlin PBC	

PURPOSE: To review progress to date and path forward for the project.

ITEM # DESCRIPTION ACTION/DATE

General:

3.1 Copies of minutes from meeting no. 2 were distributed. None

B. Committee Questions:

- 3.2 The committee asked about the status of the State approval of the Phase 2 documents. Silver Petrucelli is working on the comments from the January 8th-10th meeting and are planning to return for a follow up meeting in the next two weeks.
- 3.3 Jeff Cugno asked if an IDC review was going to be done on the documents. Tom Smith responded that the town was soliciting proposals for the service.

C. New Business:

- 3.4 Phasing of the work in the existing building was reviewed extensively with handouts from FIP and a PowerPoint presentation. It was obvious to everyone just how complex the phasing becomes with not only the taking and giving back of rooms but also the need to keep all utilities and systems in operation in all areas while the work is done. There will be some temporary classrooms in the media center and "B" Gym during some phases of the project.
- 3.5 Art Powers expressed concerns with loss of and therefore sharing of some of the athletic spaces.

BERLIN HIGH SCHOOL RENOVATION PROJECT
ADVISORY COMMITTEE MEETING MINUTES

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION/DATE</u>
3.6	Gilbane has offered a web based project management program for tracking all the documents and correspondence on the project. The PBC is still reviewing the options and has not decided if they will use the program or not.	
3.7	The group spoke about the cost projections that were offered at the January 3 rd meeting and the concerns about whether the costs could be brought back within budget. It is obvious that there is a budget problem that needs to be addressed and the main question at this point is how big the problem is. That will be determined when bids are received.	

D. Meeting Schedule:

The next Advisory Committee Meeting is scheduled for Thursday, February 28, 2013 at 5:30 PM in the BOE Meeting Room.

If these minutes do not accurately reflect discussions at this meeting, please contact the writer immediately.

Prepared by:

Thomas Smith

Date: February 26, 2013

cc: Attendees,