

4 PROPOSED INVESTMENT AND PARTNERSHIP: AVENU | RECORDS

4.1 Pricing

NOTE: Final costs and terms may vary based upon the client's specific needs as determined and negotiated during the process to finalize and execute contracting, which will include a statement of work.

4.1.1 Hardware

Avenu does not provide hardware or software for user workstations. Any workstation can do any or all parts of the recording or searching process. A computer connected to a scanner can do immediate scanning at the time of recording, but all computers can perform cashiering, indexing, verification, searching, etc. Limitations of functionality are based on user profiles and availability of peripherals only.

- Workstation – Any computer with a modern browser and broadband internet connection is acceptable.
- Any TWAIN scanner will work with immediate scanning into the system. All Fujitsu scanners are compatible with immediate scanning. Large format maps and plats can be added to a drive and imported later.
- There are no requirements for printers. All are assumed compatible.
- Label printer: Zebra GX430t is compatible. The cost for a new label printer is currently between \$30 and \$700 depending on the purchase source.
- USB cash drawers are compatible.
- No servers are required.
- No additional software licenses are required.

4.1.2 One-Time Costs

| Implementation (One-Time Costs) | |
|--|-------------------|
| Process/FitGap Analysis (ONSITE) | included |
| Configuration of System/Testing (REMOTE) | included |
| Training (REMOTE) | included |
| Go Live Support (ONSITE) | included |
| Post Go-Live Support (REMOTE) | included |
| Project Management | included |
| TOTAL | \$9,280.00 |

| Conversion (One-Time Costs) | |
|-----------------------------|--|
| Data Conversion | All documents and images that exist digitally in the current system will be converted. All index data that exists digitally will be converted. |
| Image Conversion | |

Town of Berlin, CT Records Management System

| | |
|--------------|-------------------|
| TOTAL | \$9,600.00 |
|--------------|-------------------|

4.1.3 Subscription Pricing

Pricing is for an unlimited number of users with any combination of functionality. Avenu's pricing is based solely on average recording volume for 5 years, and altering the system setup with more or fewer workstations/users is entirely up to the customer's discretion with no additional costs.

| Software Subscription (Monthly) | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| Base Records Software Subscription | | | | | |
| Software License | included | included | included | included | included |
| Server Hosting (data/image, backup, disaster recovery) | included | included | included | included | included |
| Online Records Search | included | included | included | included | included |
| Property Fraud Alert Service | included | included | included | included | included |
| eRecording Capability | included | included | included | included | included |
| Customer Support, System Updates | included | included | included | included | included |
| SubTotal | \$1,320.00 | \$1,320.00 | \$1,320.00 | \$1,320.00 | \$1,320.00 |
| Modules | | | | | |
| Dog License Module | \$44.00 | \$44.00 | \$44.00 | \$44.00 | \$44.00 |
| SubTotal | \$44.00 | \$44.00 | \$44.00 | \$44.00 | \$44.00 |
| FINAL MONTHLY TOTAL | | | | | |
| | \$1,364.00 | \$1,364.00 | \$1,364.00 | \$1,364.00 | \$1,364.00 |
| YEARLY TOTAL | | | | | |
| | \$16,368.00 | \$16,368.00 | \$16,368.00 | \$16,368.00 | \$16,368.00 |

*All revenue from online copy purchases (after deduction of all transaction fees) will be split equally between Avenu and the Client (50% Client - 50% Avenu).

4.1.4 Digital Processing Services Pricing (Optional/OnDemand)

| Service | Price |
|---|--------------------------------|
| DPS Services - Full-Service Indexing | \$2/doc |
| Image to Film - min 4000 frames/roll | \$0.08 per frame |
| Film Storage in Avenu's Vault | \$2/roll annually |
| Film Retrieval First Roll per Request | \$25/first roll |
| Film Retrieval Subsequent Rolls per request | \$2/subsequent roll |
| Diazo Duplication of 16mm Roll Film | \$47/duplicate roll |
| Silver Duplication of 16mm Roll Film | \$65/duplicate roll |
| Pull Roll for Print/Scan on Demand from Roll Film | \$25/roll pulled &/or searched |
| Print/Scan on Demand from Roll film \$25 min charge | \$1.50/page printed |
| Index Report Electronic PDFs | \$0.06 per PDF page |
| Index Report Print to Paper | \$.10 per page printed |

*Iron Mountain Microfilm Retrieval fees will be billed separately

*All shipping charges at client expense

4.2 Fee Schedule

The following table specifies the first year's fee schedule for implementation. Monthly subscription begins on the date the system is used in the Customer's Production environment.

| Item | Amount | Percentage | Invoiced |
|--------------------|----------|--------------------------|---|
| First Installment | \$ 9,440 | 50% of One-Time Services | At Project Kickoff |
| Second Installment | \$ 4,720 | 25% of One-Time Services | At delivery of accessible Test environment to Purchaser |
| Third Installment | \$ 4,720 | 25% of One-Time Services | At End of User Acceptance Testing |

ATTACHMENT A – PROPOSAL FORM
Bid # 2025-05
Land Records Management and Dog Registration

PROPOSER'S FULL LEGAL NAME:

Pursuant to and in full compliance with the RFP, the undersigned certifies this proposal is submitted without collusion and all responses are true and accurate. If awarded this proposal, it is agreed that this forms a contractual obligation to provide services at fees specified in this Proposal Form, subject to and in accordance with all instructions, conditions, requirements contained in the documents, including addenda, which are made part of this proposal.

Monthly Fees \$ Please see Cost Proposal

Auditing \$ Please see Cost Proposal

NOTE: This document, to be considered a valid proposal, must be signed by a principal officer or owner of the business entity that is submitting the proposal. Such signature constitutes the proposer's representations that is has read, understood and fully accepted each provision of each document compromising the RFP, unless an exception is described above.

Paul Colangelo, CEO

Name and Title of Authorized Representative



Signature of Representative, Duly Authorized

10/11/24

Date

800-927-5125

Phone # and Fax