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TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, October 15, 2024
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. PRESENTATION OF PROCLAMATION The Berlin Little League 12U Softball All-Star Team
- E. AUDIENCE OF CITIZENS
- F. MAYOR’S UPDATE
- G. MEETING AGENDA – Immediately Following the Mayor’s Update
- H. CONSENT AGENDA:
 - 1. Topic re: Transfer \$98,000, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover budgeted transfers in identified accounts. - Finance
 - 2. Topic re: Accept monetary donations totaling \$5,793.66 and deposit \$367.05 into the Unrestricted Donations account and deposit \$48.06 into the Children’s Donation account for the purchase of books and programs and deposit \$200.00 into the Library Agency account for the purchase of books in memory of Lois B. MacFarlane and deposit \$5,000.00 into the Vance Foundation Donation account for the purchase of large print books and deposit \$178.55 into the Friends of the Library Miscellaneous account for coffee supplies and children’s program supplies. Move to accept the donation of three boxes of fruit and vegetable seeds with an approximate value of \$200.00 to be added to the seed library. – Berlin-Peck Memorial Library
 - 3. Topic re: Accept Mr. Motyka’s donation of \$1375 towards a commemorative bench for Timberlin Golf Course and place the funds in the Golf Course Donation account. – Golf Course

4. Topic re: Approve increasing the contract for Northeast Communication Inc. (NORCOM) using the State Contract #19PSX0088 for the installation of equipment for police vehicles from \$69,000 to \$71,000. – Police Department

I. NEW BUSINESS:

1. Topic re: Discussion concerning what the YMCA can provide in Berlin. - Mayor
2. Topic re: Update on Feasibility Study of Demore, Dinda, Bittner Jr. Memorial Pool Complex – Parks and Grounds
3. Topic re: Approve the purchase of a Toro greens mower using the State of Connecticut Department of Administrative Services Contract #129829 from Turf Products Company for an amount not to exceed \$67,000. – Golf Course
4. Topic re: Approve the purchase of a Ventrac mower using the State of Connecticut Department of Administrative Services Contract #031121-TTC from Turf Products Company for an amount not to exceed \$70,000. – Golf Course
5. Topic re: Authorize the Town Manager to seek approval from the State of Connecticut Department of Energy and Environmental Protection (DEEP) Commissioner for a proposed extension of Wilks Pond Road across a portion of Sage Park land. Also refer the matter of extending Wilks Pond Road including use of a portion of Sage Park to the Planning and Zoning Commission for review subject to approval from State of Connecticut Department of Energy and Environmental Protection (DEEP). - Planning and Zoning
6. Topic re: Refer the acquisition of Map 25-4, Block 74 Lot 49, 0 Chamberlain Highway for open space use to the Planning and Zoning Commission for a report pursuant to section 8-24 of the Connecticut General Statutes and to the Conservation Commission for a report, to authorize the acceptance of a donation from the Berlin Land Trust in the amount to \$20,000 to assist in the acquisition of the parcel (such donation would be made on a matching basis with the Town for due diligence costs up to a maximum amount of \$7,000 with the balance donated at the closing of the purchase of the property) and appropriate the donation to the Fontanella Property account in the Land Acquisition & Development Fund, and to authorize the Town Manager to apply for a grant of \$65,000 from the Connecticut Department of Energy and Environmental Protection’s Open Space and Watershed Land Acquisition Program. – Economic Development
7. Topic re: Authorize the Interim Town Manager to enter into an amendment to the license agreement between the Town and Newport Realty Group, LLC to extend the license to a new termination date of December 31, 2025, subject to review and approval of Corporation Counsel. – Economic Development
8. Topic re: Authorize the Interim Town Manager to execute a Purchase and Sale Agreement with contingencies with Vesta Corporation/O’Riordan Migani Architects concerning the sale of the former Knights of Columbus Property at 143 Percival Avenue for development as affordable senior housing, subject to review and approval by Corporation Counsel. – Economic Development

J. APPOINTMENTS:

1. **Constables – 4 Vacancies – Terms would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).**
2. **Economic Development Commission – Vacancy – Keith Bostrom resigned. Replacement term would be until January 31, 2029. Can be filled with a D, R or U.**
3. **Inland Wetlands & Water Courses Commission – Vacancy – John Russo resigned. Replacement term would be until January 31, 2027. Can be filled with a D or U.**
4. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate - Replacement term would be until January 31, 2026. Can be filled with a D or U.**
5. **Mattabassett District – Vacancy – James Fallon’s term expired August 31, 2023. Reappointment or replacement term would be until September 1, 2026. Can be filled with a D, R or U.**
6. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies – New terms would be until June 30, 2025. Can be filled with a D, R or U. There are only two members from Berlin for this board.**
7. **Public Building Commission – Vacancy – Replacement term would be until January 31, 2029. Can be filled with a D, R or U.**
8. **Veterans’ Commission – Vacancy – Replacement term would be until January 31, 2027. Can be filled with a D, R or U.**
9. **VNA – Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R or U.**
10. **VNA –Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R or U.**
11. **VNA –Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R or U (Depending on the above appointments).**
12. **Water Control Commission – Alternate – Vacancy –Term would be until January 31, 2027. Can be filled with a D, R or U.**

13. Youth Services Advisory Board (Youth Agency Representative) – Vacancy – Adam Marzi resigned. Replacement term would be until January 31, 2025.

14. Youth Services Advisory Board (School Representative) – Vacancy – Jan Zagorski resigned. Replacement term would be until January 31, 2025.

15. Youth Services Advisory Board (Service Consumer) – Vacancy – Cyndi McKinnon resigned. Replacement term would be until January 31, 2027.

K. TOWN MANAGER’S REPORT:

L. SPECIAL COMMITTEE REPORTS:

M. COUNCILORS’ COMMUNICATION:

N. ACCEPTANCE OF MINUTES: October 1, 2024

O. EXECUTIVE SESSION:

1. Pending Litigations – C.G.S.S. Sec. 1-200 (6) (B) strategy and negotiations with respect to pending claims or pending litigation – 318 Kensington Realty LLC Tax Appeal and Pauley (1357 Berlin Tpke) Property Tax Appeal

9. Discussion and possible action concerning the proposed settlement of the 318 Kensington Realty LLC real property tax appeal. – Corporation Counsel

10. Discussion and possible action concerning the proposed settlement of the Pauley (1357 Berlin Tpke) property tax appeal. – Corporation Counsel

P. ADJOURNMENT