

Berlin Town Council Chambers is inviting you to a scheduled Zoom meeting.

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Meeting ID: 899 7601 1043

Passcode: 527259

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TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, October 1, 2024
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PRESENTATION OF PROCLAMATION Margarete Stanchick
Dick Yale

E. AUDIENCE OF CITIZENS

F. MAYOR'S UPDATE

G. MEETING AGENDA – Immediately Following the Mayor's Update

H. CONSENT AGENDA:

1. Topic re: Accept donations to the Berlin Animal Control Donation Account for \$185.00 and supplies/medical care valued at \$125.00. - Animal Control
2. Topic re: Purchase four Barco benches for \$4,096.00 and to request the grant reimbursement for \$4,096.00 from the Central CT Health District.. – Economic Development
3. Topic re: Appoint the Interim Town Manager, W. Lee Palmer, Jr., as the administrator of the Fair Housing Policies. – Town Manager
4. Topic re: Accept monetary donations totaling \$7,171.49 and deposit \$180.61 into the unrestricted donations account and deposit \$6,015.00 into the Cancellarini Trust fund for the purchase of books and other library materials and deposit \$696.99 into the friends of the library credit card account to be used for program supplies and a database renewal and deposit \$178.89 into the friends of the

library miscellaneous account for program supplies, summer reading and a museum pass renewal and deposit \$100.00 into the children's donation account for the purchase of children's books. – Berlin-Peck Memorial Library

5. Topic re: Approve that the Berlin Lions Club be authorized to sell luminaries at the Berlin High School home football games on October 25 and November 1, 2024 at Sage Park. – Parks and Recreation
6. Topic re: Accept a donation of a maximum of 10 straw/hay bales from the Matson Family, valued at approximately \$100 to be used for the Parks and Recreation Scarecrow Contest for the 2024 Scarecrow Festival. – Parks and Recreation
7. Topic re: Approve waiving the Police Fees in the approximate amount of \$800.00 for the Trek -n- Treat Event that will take place on Friday, October 25, 2024 at Willard School. – Police Department
8. Topic re: Authorize the Interim Town Manager to apply for the Early Voting grant in the amount of \$6,558.07 and once received it will be deposited into the Registrar of Voters Early Voting Account. – Registrars of Voters

I. NEW BUSINESS:

1. Topic re: Waive the bidding process and authorize the Interim Town Manager to enter a contract amendment in the amount of \$17,672 with Loureiro Engineering for services to remove an underground storage tank at 55 Steele Boulevard including documentation and to charge said costs to the Farmington Ave Development (non-grant) account. – Economic Development
2. Topic re: Impact of PA 22-118 on Town of Berlin Motor Vehicle Grand List. – Finance/Assessor
3. Topic re: Approve a “RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND SALE OF NOT EXCEEDING \$22,000,000 AGGREGATE PRINCIPAL AMOUNT OF TOWN OF BERLIN GENERAL OBLIGATION REFUNDING BONDS.” – Finance
4. Topic re: Ask the Public Building Commission to review and consider releasing the Willard HVAC contingency funded with the ARPA grant at their October 2024 meeting, and for the Public Building Commission to request authorization to use all remaining ARPA grant funds to enter into a contract (or contracts) in support of one or both school HVAC projects before the December 31, 2024, obligation deadline established by the US Treasury. – Finance
5. Topic re: Approve the Town of Berlin's contribution of \$380,000 from the Grant Road Improvement Account toward the LOTCIP project to reconstruct Episcopal Road and Rowley Street, to authorize Town Staff to request an additional \$1,941,907 from the LOTCIP program (increasing the total project funding to \$4,612,622), and to defer the LOTCIP project involving Burnham Street and Massirio Drive until funds for the Episcopal/Rowley project are awarded. – Public Works
6. Topic re: Authorize one-year extensions of Contract No. 2024-03 (Snow Plowing of Town Cul-de-Sacs & Miscellaneous Areas) and Contract No. 2024-04 (Snow Plowing of Town Streets) to Staxx Construction Services, LLC, of Berlin at existing rates. – Public Works

J. APPOINTMENTS:

1. **Constables – 4 Vacancies** – Terms would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
2. **Inland Wetlands & Water Courses Commission – Vacancy** – John Russo resigned. Replacement term would be until January 31, 2027. Can be filled with a D or U.
3. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate** - Replacement term would be until January 31, 2026. Can be filled with a D or U.
4. **Mattabasset District – Vacancy** – James Fallon’s term expired August 31, 2023. Reappointment or replacement term would be until September 1, 2026. Can be filled with a D, R or U.
5. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies** – New terms would be until June 30, 2025. Can be filled with a D, R or U. There are only two members from Berlin for this board.
6. **Public Building Commission – Vacancy** – Replacement term would be until January 31, 2029. Can be filled with a D, R or U.
7. **Veterans’ Commission – Vacancy** – Replacement term would be until January 31, 2027. Can be filled with a D, R or U.
8. **VNA – Vacancy** - Replacement term would be until January 31, 2027. Can be filled with a D, R or U.
9. **VNA – Vacancy** - Replacement term would be until January 31, 2027. Can be filled with a D, R or U.
10. **VNA – Vacancy** - Replacement term would be until January 31, 2027. Can be filled with a D, R or U (Depending on the above appointments).
11. **Water Control Commission – Alternate – Vacancy** – Term would be until January 31, 2026. Can be filled with a D, R or U.
12. **Water Control Commission – Alternate – Vacancy** –Term would be until January 31, 2027. Can be filled with a D, R or U (Depending on the above appointment).
13. **Youth Services Advisory Board (Youth Agency Representative) – Vacancy** – Adam Marzi resigned. Replacement term would be until January 31, 2025.
14. **Youth Services Advisory Board (School Representative) – Vacancy** – Jan Zagorski resigned. Replacement term would be until January 31, 2025.

15. Youth Services Advisory Board (Service Consumer) – Vacancy – Cyndi McKinnon resigned.
Replacement term would be until January 31, 2027.

K. TOWN MANAGER’S REPORT:

L. SPECIAL COMMITTEE REPORTS:

M. COUNCILORS’ COMMUNICATION:

N. ACCEPTANCE OF MINUTES: September 17, 2024

O. ADJOURNMENT