

TOWN OF BERLIN
REGULAR BOARD OF FINANCE MEETING
JUNE 11, 2024
“Doc” McIntosh Conference Room or Remote Meeting
7:00 P.M.

<https://berlinct-gov.zoom.us/j/4148724481?pwd=SkpBQmd1U0NoNTF5U0dWTXZGVUhlUT09&omn=83193296385>

Call-in Option: 1 929 205 6099 United States Toll
Meeting ID: 414 872 4481
Passcode: 539615

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

E. APPROVAL OF PRIOR MINUTES May 14, 2024, Regular Meeting
May 29, 2024, Special Budget Meeting

F. NEW BUSINESS

1. Move to Authorize a non-budgeted appropriation of \$800,000 from General Fund Unassigned Fund Balance to the Transportation Alternatives Grant Match Account
2. Approve a transfer of \$56,000 into the Public Buildings Generator account in the Capital Nonrecurring Fund from the DEEP Silver Lake account (\$25,000) in the Economic Development Fund, Community Connectivity Grant account (\$19,400) in the Economic Development Fund and Storm-Related Overtime (\$11,600) in the General Fund.
3. Move to approve a transfer from Non-Taxable Election Workers for \$4,400.00 and Supplies for \$3,000.00 to the Elected Personnel for \$6,800.00; Workers Compensation for \$75.00 and Social Security for \$525.00 for a total amount of \$7,400.00 to cover additional hours worked by the Registrars of Voters.
4. Move to transfer \$397,390.16, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover year-end transfers in identified accounts.
5. Move to accept the Suspense List of \$226,217.24, as detailed on the accompanying reports.

6. Move to receive the Griswold HVAC grant into the State & Federal Grants account and appropriate to the State HVAC Grant account in the Griswold HVAC Fund. Move to receive the Hubbard HVAC grant into the State & Federal Grants account and appropriate to the State HVAC Grant account in the Hubbard HVAC Fund.
7. Finance Director update.

G. ADJOURNMENT

TOWN OF BERLIN
REGULAR BOARD OF FINANCE MEETING
MAY 14, 2024
“Doc” McIntosh Conference Room or Remote Meeting
7:00 P.M.

<https://berlinc-t.gov.zoom.us/j/4148724481?pwd=SkpBQmd1U0NoNTF5U0dWTXZGVUhiUT09&omn=82244834738>

Call-in Option: 1 929 205 6099 United States Toll
Meeting ID: 414 872 4481
Passcode: 539615

A. CALL TO ORDER

Chairman Bordonaro called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Members Present: Sal Bordonaro, Raul Fernandes, Tim Grady, George Millerd, Gerald Paradis

Members Absent: Denise McNair

D. PUBLIC COMMENTS

None.

E. APPROVAL OF PRIOR MINUTES March 30, 2024, Annual Budget Hearing
March 30, 2024, Regular Budget Meeting
April 9, 2024, Regular Board of Finance Meeting
May 2, 2024, Special Budget Meeting

Mr. Paradis moved to approve the March 30, 2024, Annual Budget Hearing minutes.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Mr. Paradis moved to approve the March 30, 2024, Regular Budget Meeting minutes.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Mr. Millerd moved to approve the April 9, 2024, Regular Board of Finance Meeting

Seconded by Mr. Grady.

Those voting in favor: Chairman Bordonaro, Mr. Grady, Mr. Millerd

Vote being 3-0. (MOTION CARRIED)

Mr. Fernandes and Mr. Paradis abstained. Mr. Fernandes was not at the April 9, 2024 Regular Board of Finance Meeting and Mr. Paradis joined as the meeting was ending.

Mr. Paradis moved to approve the May 2, 2024, Special Budget Meeting minutes.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

F. NEW BUSINESS

1. Move to transfer \$109,600.00, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover higher than budgeted expenditures in identified accounts.

Mr. Paradis moved to transfer \$109,600.00, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover higher than budgeted expenditures in identified accounts.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Chairman Bordonaro asked about the truck rentals item. Finance Director Delaney said it is for outsourced snowplowing.

Chairman Bordonaro asked if the nursing item was from the last few months? Finance Director Delaney said it was over the course of the year.

Mr. Grady asked if the \$25k transfer from overtime plowing is for contractors to plow? Finance Director Delaney said yes. Mr. Grady asked if we are properly tracking the contractors. Finance Director Delaney said yes, there are individual invoices for storms with the hours and rates. That is reviewed by the Highway and Public Works Department.

2. Move to approve the transfer of \$30,000 from Parks and Recreation Lifeguards/Pool Worker account to the Public Grounds Feasibility Study account, both in the General Fund, for a Feasibility Study to be done on Demore, Dinda, Bittner Jr. Memorial Complex.

Mr. Paradis moved to approve the transfer of \$30,000 from Parks and Recreation Lifeguards/Pool Worker account to the Public Grounds Feasibility Study account, both in the General Fund, for a Feasibility Study to be done on Demore, Dinda, Bittner Jr. Memorial Complex.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Finance Director Delaney said this project is to review the East Berlin Pool complex.

Superintendent Wood said our goal is to get the feasibility study done as fast as possible. We will apply for a \$500k STEAP grant. Mr. Millerd asked if that is a matching grant? Finance Director Delaney said yes.

3. Move to approve the transfer of \$16,000.00 to the Maintenance & Repair account from the Computer Support account (\$6,100), the Internet Services account (\$2,900), and the Vehicle Fuel account (\$7,000), all in the General Fund Golf Course department.

Mr. Paradis moved to approve the transfer of \$16,000.00 to the Maintenance & Repair account from the Computer Support account (\$6,100), the Internet Services account (\$2,900), and the Vehicle Fuel account (\$7,000), all in the General Fund Golf Course department.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

4. Move to approve the transfer of \$14,000 from the Storm-Related Overtime account to the Veterans Memorial Park account in the Public Grounds Department, both in the General Fund, to fund the replacement of the fountains at Veterans Memorial Park.

Mr. Paradis moved to approve the transfer of \$14,000 from the Storm-Related Overtime account to the Veterans Memorial Park account in the Public Grounds Department, both in the General Fund, to fund the replacement of the fountains at Veterans Memorial Park.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 6-0. (MOTION CARRIED)

Mr. Fernandes asked if the amount will be enough. Finance Director Delaney said yes, we are switching vendors because the current fountains are only guaranteed to last for 3 years.

5. Move to approve the transfer of \$150,000 from the Water Main Relining account to the Meriden Potable Water Interconnection account, both in the Berlin Water Control Water Department.

Mr. Paradis moved to approve the transfer of \$150,000 from the Water Main Relining account to the Meriden Potable Water Interconnection account, both in the Berlin Water Control Water Department.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Mr. Millerd asked if Meriden is in need of it now? Water Control Manager Jarema said they are not in need of a connection at the moment, but once the connection is there, we are going to consider purchasing water. Due to hydraulics, we can get water from them without a pump, but they would have to pump water from us to them. They discussed purchasing water from us in the future.

6. Move to appropriate a \$62,762.00 Senior Center ARPA grant to the Senior Center ARPA Grant account in the Special Grants & Donations Fund.

Mr. Paradis moved to appropriate a \$62,762.00 Senior Center ARPA grant to the Senior Center ARPA Grant account in the Special Grants & Donations Fund.

Seconded by Mr. Grady.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

7. Move to appropriate a \$780,000 Community Connectivity grant to the Community Connectivity Grant (2023) account in the Economic Development Fund.

Mr. Paradis moved to appropriate a \$780,000 Community Connectivity grant to the Community Connectivity Grant (2023) account in the Economic Development Fund.

Seconded by Mr. Millerd.

Those voting in favor: Chairman Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0. (MOTION CARRIED)

Mr. Millerd asked what we are doing with this money? Finance Director Delaney said this grant is going towards sidewalks. Four Rod Rd. to Winding Meadow Dr. to Norton Rd. Percival Ave from Carbo Lane and Percival Field. Robbins Rd. from Towne Dr. to Timberwood Rd. Kensington Rd. from Norton Rd. to Steepleview and Norton Rd. East and West of Cole Lane. Mr. Paradis asked if there is a match? Finance Director Delaney said no and we are required to do the engineering. The Board of Finance approved a non-budgeted appropriation of several elements in December and \$75k of the \$155k was for the engineering to design these sidewalks.

8. Finance Director update.

- The state finished their budget work on May 8.
- Police pension plane is now at 84% funded.
- There is a public hearing on May 21 before the Town Council meeting for a non-budgeted appropriation of \$800k for a match on \$3.2M state transportation grant.

Finance Director Delaney said the money would allow us to accelerate a lot of the sidewalk work to make parts of town more walkable. There are different tiers of what areas will be included. Mr. Grady added that he does not see the town or the Board of Education increasing the number of students in any significant way that would cause any sort of offset in the amount of students being bussed. We are putting sidewalks in, but getting a bit carried away with how much we are spending. I don't think this is a practical use of the money.

Finance Director Delaney said the sidewalks tie into the state's affordable housing effort where people can walk to bus stops. Mr. Paradis requested a document showing which sidewalks. Finance Director Delaney said he would find out. Mr. Fernandes said there are no sidewalks on Percival Ave and the streets that lead up to Griswold school. Everybody is out there walking, not just kids. Especially during the summer, it is regular citizens of Berlin using these sidewalks.

Mr. Fernandes asked if police radios will go to FY25? Finance Director Delaney said the radios were initially put into the bonding project, but we may have to bond more than was expected. The new cost estimate is \$1.2M. Mr. Fernandes asked if that includes new radios and equipment? Finance Director Delaney said it would be for new equipment and hardware. The new number is still being reviewed by the Police Department.

Finance Director Delaney said the next budget meeting will be May 29 at 6 pm via Zoom. If the new budget doesn't pass then another budget needs to be developed. May 28 is the referendum.

G. ADJOURNMENT

Mr. Millerd moved to adjourn at 7:36 p.m.

Seconded by Mr. Paradis.

Those voting in favor: Mr. Bordonaro, Mr. Fernandes, Mr. Grady, Mr. Millerd, Mr. Paradis

Vote being 5-0.

Submitted by,
Alina Brown

TOWN OF BERLIN
SPECIAL BOARD OF FINANCE BUDGET MEETING
MAY 29, 2024
REMOTE MEETING
6:00 P.M.

<https://berlinct-gov.zoom.us/j/4148724481?pwd=SkpBQmd1U0NoNTF5U0dWTXZGVUhlUT09&omn=87975744961>

Call-in Option: 1 929 205 6099
Meeting ID: 414 872 4481
Passcode: 539615

A. CALL TO ORDER

Chairman Bordonaro called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Members Present: Sal Bordonaro, Raul Fernandes, Tim Grady, Denise McNair, George Millerd, Gerald Paradis

Members Absent: None

D. PUBLIC COMMENTS

None

E. NEW BUSINESS

1. Discuss Fiscal Year 2025 Proposed Budget (*If one or both budgets fail on May 28th*):

Chairman Bordonaro said the referendum numbers are disappointing. I would keep the current budgets as they are and not make any changes. Mr. Grady said that he agrees. Ms. McNair added that there was not a lot of turnout.

Ms. McNair made a motion to increase the Board of Education budget to 3.2%.

Seconded by Mr. Fernandes.

Those voting in favor: Mr. Fernandes, Ms. McNair, Mr. Paradis

Those not voting in favor: Mr. Bordonaro, Mr. Grady, Mr. Millerd

Vote being 3-3. (Motion Denied)

Ms. McNair asked if the Town Council cut the storm related overtime? Finance Director Delaney said yes and they cut \$200k from the local grant match. They did not cut from Police overtime. Mr. Millerd added that the too high, too low advisory questions are not a vote per se. There is not a majority that said the Board of Education vote is too low.

Chairman Bordonaro said he agrees. Mr. Paradis added that a lot of our problems and issues come down to a Charter that is forcing us to vote in certain ways and take certain votes. My suggestion is to get everyone behind a charter. Have one referendum and one body that votes on the budget. Chairman Bordonaro said he agrees. We have to educate people. We have people that are still upset with the revaluation from last year and they definitely don't want their taxes to increase. Mr. Grady said he agrees that the town charter is a mess. Everybody agrees it's a great idea to change the charter, but we went through the same process a few years ago with the VNA. We had unanimous support from the Board of Finance, Town Council and Charter Revision Committee. Then it turned into a campaign issue. Mr. Fernandes said he agrees that it became a campaign issue.

Chairman Bordonaro made a motion to stay with the 3% increase for the Board of Education.

Seconded by Mr. Grady.

Those voting in favor: Mr. Bordonaro, Mr. Grady, Ms. McNair, Mr. Millerd, Mr. Paradis

Those not voting in favor: Mr. Fernandes

Vote being 5-1. (Motion Approved)

Mr. Millerd made a motion to stay with the budget as set for the town.

Seconded by Mr. Grady.

Those voting in favor: Mr. Bordonaro, Mr. Fernandes, Mr. Grady, Ms. McNair, Mr. Millerd, Mr. Paradis

Vote being 6-0. (Motion Approved)

Mr. Millerd made a motion to keep the Berlin Water Control budget the same.

Seconded by Mr. Grady.

Those voting in favor: Mr. Bordonaro, Mr. Fernandes, Mr. Grady, Ms. McNair, Mr. Millerd, Mr. Paradis

Vote being 6-0. (Motion Approved)

Finance Director Delaney said a new meeting needs to be set to set the mil rate if the budget passes. The Board of Finance agreed to meet on June 5 at 5:00 p.m.

- a. Move to send the Board of Education budget of \$ _____ to the Town Council.

Mr. Paradis moved to send the Board of Education budget of \$ _____ to the Town Council.

- b. Move to send the General Government budget of \$ _____ to the Town Council.

- c. Move to send the Berlin Water Control budget of \$ _____ to the Town Council.

Mr. Paradis moved to send the Berlin Water Control budget of \$ _____ to the Town Council.

- 2. Move to set the Fiscal Year 2025 mill rate for the Town of Berlin at _____30.17_____ and maintain this mill rate for all properties not identified in any mill rate cap established by the State of Connecticut. *(If both budgets pass on May 28th)*

F. ADJOURNMENT

Mr. Millerd moved to adjourn at 6:16 p.m.

Seconded by Ms. McNair.

Those voting in favor: Mr. Bordonaro, Mr. Fernandes, Mr. Grady, Ms. McNair, Mr. Millerd, Mr. Paradis

Vote being 6-0. (MOTION CARRIED)

Submitted by,
Alina Brown

**Agenda Item No. F-1
Request for Board of Finance Action**

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: May 8, 2024

SUBJECT: Appropriation of \$800,000 from General Fund Unassigned Fund Balance to the Transportation Alternatives Grant Match Account

Summary of Agenda Item:

The Capitol Region Council of Governments (CRCOG) issued a Request for Proposals (RFP) Solicitation for the Transportation Alternatives Program (TAP). Eligible projects include on-and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, multi-use trail projects, and safe routes to school projects. The Town has been working on integrating its sidewalk network to provide safe walking routes, including particularly safe routes to schools. The Transportation Alternatives Program provides an opportunity for the Town to secure funds to advance its sidewalk plan and to make crosswalks safer.

The Town Council authorized the Town Manager to apply for a \$3.2 million TAP grant and scheduled a Town Meeting for 6:45 PM on May 21 to consider approval of a non-budgeted appropriation of \$800,000 from General Fund Unassigned Fund Balance to the Transportation Alternatives Grant Match Account.

With the help of consultants FHI and WMC, staff analyzed the sidewalk network and recommends that sidewalk connections around Berlin High School, McGee Middle School, Willard Elementary School, and Hubbard Elementary School be proposed in the TAP grant application (map and list of proposed sidewalks is attached).

In addition, this sidewalk project would be subject to the Section 8-24 review process, so it is recommended that the proposed sidewalks project be referred to the Planning and Zoning Commission for a Section 8-24 report.

Funding:

The purpose of this agenda item is the approval of a non-budgeted appropriation of \$800,000 from General Fund Unassigned Fund Balance to the Transportation Alternatives Grant Match Account.

Actions Needed:

Move to authorize a non-budgeted appropriation of \$800,000 from General Fund Unassigned Fund Balance to the Transportation Alternatives Grant Match Account.

Attachments:

1. Maps showing the location of proposed sidewalk improvements.
2. Cost estimate for project.

Prepared By:

Jim Mahoney, Economic Development Coordinator

Mike Ahern, Public Works Director

Chris Edge, Economic Development Director

Agenda Item No. F-2
Request for Board of Finance Action

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: May 10, 2024

SUBJECT: RFP no. 2024-11 Bid Award for Senior Housing/Center Generator Project

Summary of Agenda Item:

The Berlin Housing Authority (BHA) owns the property and building at no. 31 Colonial Drive in which the Berlin Senior Center occupies a portion of the building through a lease agreement and Percival Heights Housing utilizes the remaining portion. The BHA has been looking into installing an emergency backup generator at the facility for life safety and security issues created during a power loss. The BHA approached the Berlin Town Council (BTC) about potentially repurposing a 130 KW Generac diesel powered generator that was removed from Berlin High School during the renovate as new project and currently stored in the Town's possession. The generator was fully serviced, load tested and deemed operational in late 2022 through a factory authorized serviced provider. Project discussions continued between the BHA and BTC with the BTC agreeing to donate the existing generator to the BHA and pay for the installation. The Town of Berlin advertised RFP no. 2024-11 as a design build generator project knowing there were many electrical designs and verifications needed along with shutdown coordination's needed with the BHA and EVERSOURCE if the project moves forward. There are existing deficiencies noted that will require possible excavation and switchgear component repairs due to water infiltration and rodent issues over the years from the primary ground mounted transformer. Having the building on a backup generator will allow for the coordination of repairs with less impact to the building and occupants. The building is currently wired with manual transfers switches for life safety panels in which a portable gasoline power generator was once utilized but has since been removed from service years ago. The RFP allowed for alternate proposals other than utilizing the existing 130KW diesel generator and providing a smaller generator for life safety panels only, but the intent in the base bid was to incorporate utilizing the 130KW diesel generator in the Towns possession and have the entire building backed up in the event of a power loss. Four bids were received on April 16, 2024 with Northeast Generator of Bridgeport, CT providing the lowest cost and most inclusive proposal in the amount of \$42,924.00 for the base bid work as advertised. The other lowest bid received from Priority Electric of Berlin, CT in the amount of \$42,800 was documented as the base bid, but the Town was notified that was in error and referenced the alternate bid for a smaller, new, natural gas-powered generator to do the existing life safety panels. Due to the project being design build, not having any electrical drawings to reference in the RFP and the Town responsible for some portions and scope of the project, along with known deficiencies to address, an overall project contingency of 30 percent is being requested to cover any additional work with the contractor.

Funding:

Funding in the Generator (500.20.2038.0.54000.00158) account requires approval of budget transfers by the Town Council and Board of Finance from:

\$25,000 504.10.1017.0.53467.00000 DEEP Silver Lake

\$19,400 504.10.1017.0.53470.00000 Community Connectivity Grant
\$11,600 001.20.2036.0.51445.00000 Storm-Related Overtime

Action Needed:

Move to approve a transfer of \$56,000 into the Public Buildings Generator account in the Capital Nonrecurring Fund from the DEEP Silver Lake account (\$25,000) in the Economic Development Fund, Community Connectivity Grant account (\$19,400) in the Economic Development Fund and Storm-Related Overtime (\$11,600) in the General Fund.

Attachments:

None

Prepared By:

Douglas Solek, Director of Facilities

**Agenda Item No. F-3
Request for Board of Finance Action**

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: May 28, 2024

SUBJECT: Fiscal Year End Balance Due for Registrars' hours worked

Summary of Agenda Item:

The Registrars of Voters are seeking pay for additional hours worked from January 2024 up through May 31, 2024. The registrars are salaried for part-time -20 hours per week. Early voting, adopted for January 2024 placed additional demands. Town Council required Registrars to track and submit additional hours for the fiscal year ending June 2024.

Total additional unpaid hours per Registrar are 161 hours at \$36.55 per hour = \$5,884.55 subtotal. From that, deduct \$2500.00 (stipend installment paid) and the balance due, per registrar, is \$3,384.55.

Funding:

From Account: #001.05.0510.0.53815.00000 Non-Taxable Election Worker \$4,400.00
#001.05.0510.0.53201.00000 Supplies \$3,000.00

To Accounts #001.05.0510.0.51115.00000	Elected Personnel	\$6,800.00
#001.05.0510.0.52010.00000	Workers Compensation	\$75.00
#001.05.0510.0.52100.00000	Social Security	\$525.00

Action Needed:

Move to approve a transfer from Non-Taxable Election Workers for \$4,400.00 and Supplies for \$3,000.00 to the Elected Personnel for \$6,800.00; Workers Compensation for \$75.00 and Social Security for \$525.00 for a total amount of \$7,400.00 to cover additional hours worked by the Registrars of Voters.

Attachments:

None

Prepared By: Christy Miano and Joan Veley, Registrars of Voters

**Agenda Item No. F-4
Request for Board of Finance Action**

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: May 28, 2024

SUBJECT: Budget Transfers

Summary of Agenda Item:

Over the course of the fiscal year some accounts exceed budget for different reasons. All higher than budgeted costs are offset in other parts of the budget or contingency. No new money is being appropriated with this request. These items are summarized on the Budget Adjustments spreadsheet submitted with this action item.

Action Needed:

Move to transfer \$397,390.16, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover year-end transfers in identified accounts.

Attachments:

None

Prepared By:

Kevin Delaney, Finance Director

**Budget Adjustments
May 24, 2024**

<u>Department</u>	<u>GL Account #</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
Finance	001.05.0502.0.51125.00000	\$14,000.00	\$14,000.00	The current Assistant Finance Director is retiring in August. The Town was able to hire her replacement before this retirement to provide cross-training at the year-end close/new year opening. Funds are available in the Clerical Personnel account because existing staff took on additional work to free up funds for this temporary overlap.
Registrar of Voters	001.05.0502.0.51130.00000	\$450.00	\$250.00 -\$200.00	The Registrars were reimbursed for a training session in accordance with State statutes.
Police	001.15.1532.0.52010.00000 001.35.3561.0.52010.00000	\$30,000.00	\$30,000.00	Due to higher than budgeted overtime and staffing levels, the Police Department Worker's Compensation expense is higher than budget.
Police	001.15.1532.0.51440.00000 001.15.1532.0.51140.00000 001.15.1532.0.51811.00000 001.15.1532.0.51185.00000	\$25,000.00 \$5,000.00 \$5,000.00	\$35,000.00	The Town Council waives Police Extra Duty fees throughout the fiscal year. These costs exceeded the budgeted amount.
Fire Marshal	001.15.1534.0.52010.00000 001.05.0507.0.52010.00000	\$2,500.00	\$2,500.00	Additional hours for the part-time fire marshal generated higher than budgeted worker's compensation expenses.
Golf Course	001.25.2534.0.52010.00000 001.05.0507.0.52010.00000	\$2,500.00	\$2,500.00	A higher than budgeted worker's compensation rate resulted in higher than budgeted costs.
Library	001.25.2544.0.51325.00000 001.05.0507.0.51510.00000 001.20.2036.0.51445.00000	\$6,000.00 \$11,500.00	\$17,500.00	Due to turnover and related internal promotions, the Library utilized substitutes more than budgeted.
Library	001.25.2544.0.51130.00000 001.25.2544.0.51125.00000	\$6,000.00	\$6,000.00	Due to turnover and related internal promotions, the clerical staff incurred overtime during the fiscal year. White Collar overtime is paid at straight-time so it appears on the White Collar GL line.
Schools	001.35.3561.0.51500.00000 001.35.3561.0.51135.00000	\$10,000.00	\$10,000.00	Due to the volume of trips and nurses requested by the BOE resulted in higher expenses than budgeted.
Economic Development	001.10.1017.0.51820.00000 001.15.1532.0.52235.00000	\$2,500.00	\$2,500.00	An employee opted out of the Town of Berlin health insurance plan during open enrollment. Because open enrollment is after the budget is adopted, the in lieu of payment is higher than budgeted.

Schools	001.35.3561.0.53814.00000	Contractual Services	\$60,000.00	Due to the volume and magnitude of unplanned breaks at the schools, both contractual services and operating materials will exceed the adopted budgeted amounts.
	001.35.3561.0.53219.00000	Operating Materials	\$40,000.00	
	001.35.3561.0.52010.00000	Worker's Compensation	\$60,000.00	
	001.20.2038.0.53102.00000	Electricity	\$40,000.00	
Public Buildings	001.20.2038.0.53814.00000	Contractual Services	\$60,000.00	Due to the volume and magnitude of unplanned breaks at various Town buildings, both contractual services and operating materials will exceed the adopted budgeted amounts.
	001.20.2038.0.53219.00000	Operating Materials	\$40,000.00	
	001.35.3561.0.53102.00000	Electricity	\$60,000.00	
	001.35.3561.0.52010.00000	Worker's Compensation	\$40,000.00	
Library	500.25.2544.0.54000.01313	Shelving	\$41,940.16	The Library ordered shelving for the Children's section. The order was scheduled to arrive in FY24, but delays have pushed the scheduled delivery date to August 2024. This transfer will maintain the funding in the new fiscal year.
	001.25.2544.0.53208.00000	Equipment	\$41,940.16	
Public Works	500.35.3561.0.54000.00376	BHS Moisture	\$35,000.00	The PBC is working through options for testing the moisture issue at BHS. To preserve funding for the consultant selected by the PBC in FY25, this transfer will move funds into the CNR Fund.
	001.05.0507.0.53920.00000	Professional Services	\$35,000.00	
		GENERAL FUND TOTAL	<u>\$397,390.16</u> <u>\$397,390.16</u>	
		WATER CONTROL TOTAL	<u>\$0.00</u> <u>\$0.00</u>	
		CAPITAL PROJECTS TOTAL	<u>\$0.00</u> <u>\$0.00</u>	
		GRAND TOTAL	<u>\$397,390.16</u> <u>\$397,390.16</u>	

**Agenda Item No. F-5
Request for Board of Finance Action**

TO: The Board of Finance
FROM: Arosha Jayawickrema, Town Manager
DATE: June 4, 2024
SUBJECT: Suspense List

Summary of Agenda Item:

Pursuant to C.G.S. §12-165, tax collectors must annually deliver a list of those taxes deemed uncollectible. That list is called a Suspense List. The taxes may be uncollectible for several reasons: deceased, bankruptcy, cannot locate, constable is unable to collect, out of business, etc. Even though these accounts are transferred to the Suspense List, the tax office can still attempt to collect and will receive payment on some of the accounts.

Action Needed:

Accept Suspense List as presented.

Attachments:

Suspense List

Prepared By: Debbie Swan, Revenue Collector

2021 Personal Property \$33,670.33

2021 Motor Vehicle \$158,455.87

2021 Supplemental M/V \$34,091.04

LIST OF TAXES TRANSFERRED TO SUSPENSE LIST
FISCAL YEAR ENDING JUNE 30, 2024

Motor Vehicle

Grand List of October 1, 2021 due July 1, 2022 \$158,455.87

Supplemental Motor Vehicle

Grand List of October 1, 2021 due July 1, 2022 \$34,091.04

Personal Property

Grand List of October 1, 2021 due July 1, 2022 \$33,670.33
\$57,311.52

Grand Total \$226,217.24

Process Suspend Report

TOWN OF BERLIN Date: 05/30/2024 Time: 10:49:33

Condition (s): Year: 2022, Type: 03 - MV, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2021-03-0050314		ALBERT MICHAEL E			05/30/2024			197.03	
2021-03-0050381		ALL STAR AUTO GLASS LLC			05/30/2024			319.73	
2021-03-0050424		ALOISI JOSEPH A			05/30/2024			102.25	
2021-03-0050430		ALTIUS JEFF T			05/30/2024			247.02	
2021-03-0050436		ALVES ROBERT J			05/30/2024			544.35	
2021-03-0050455		AMENTA TINA M			05/30/2024			496.64	
2021-03-0050481		ANDERSON ASHELY N			05/30/2024			109.71	
2021-03-0050578		ANNE MOTYKA REVOCABLE TRUST			05/30/2024			399.26	
2021-03-0050595		ANTONELLE NICOLE N			05/30/2024			0.01	
2021-03-0050684		ARMSTRONG ROBERT			05/30/2024			403.80	
2021-03-0050726		ASAL JONATHAN A			05/30/2024			821.89	
2021-03-0050756		AT AND T BROADBAND LLC			05/30/2024			27.92	
2021-03-0050814		AUSTIN CHERYL A			05/30/2024			428.47	
2021-03-0050820		AVELLA NICOLE L			05/30/2024			297.01	
2021-03-0050893		BACHLE OMAR M			05/30/2024			533.97	
2021-03-0050899		BACKUS LISA J			05/30/2024			102.25	
2021-03-0051132		BARLOW CHRISTOPHER T			05/30/2024			490.80	
2021-03-0051166		BARRETT KYLE R			05/30/2024			0.01	
2021-03-0051233		BAXTER MICHELE A			05/30/2024			320.38	
2021-03-0051394		BENNARDO MARK D			05/30/2024			0.01	
2021-03-0051395		BENNETT BERNADETTE M			05/30/2024			431.72	
2021-03-0051400		BENNETT JAZMINE M			05/30/2024			297.66	
2021-03-0051434		BENSON LINDSAY K			05/30/2024			411.27	
2021-03-0051441		BERAM KATHLEEN E			05/30/2024			174.31	
2021-03-0051473		BERK MONIQUE Z			05/30/2024			164.25	
2021-03-0051602		BETTERSON ANN M			05/30/2024			211.31	
2021-03-0051627		BIANCA JUSTIN P			05/30/2024			74.98	
2021-03-0051635		BIDWELL SHERALYN			05/30/2024			16.23	
2021-03-0051636		BIDWELL SHERALYN			05/30/2024			160.35	
2021-03-0051729		BISCETTE GEOFFREY			05/30/2024			738.47	
2021-03-0051734		BISCOGLIO VINCENT F JR			05/30/2024			16.23	
2021-03-0051771		BLACK MICHAEL A			05/30/2024			16.23	
2021-03-0051772		BLACK MICHAEL A			05/30/2024			178.85	
2021-03-0051773		BLACK MICHAEL A			05/30/2024			99.00	
2021-03-0051936		BORDONARO MARA J			05/30/2024			403.48	
2021-03-0051975		BOSCO STEPHANIE M			05/30/2024			345.37	
2021-03-0051976		BOSCO THOMAS J			05/30/2024			431.72	
2021-03-0052100		BOYCE AARON J			05/30/2024			0.01	
2021-03-0052219		BRIGHT AMBER L			05/30/2024			126.27	
2021-03-0052322		BROWN SAMANTHA J			05/30/2024			126.59	
2021-03-0052354		BTC LANDSCAPING LLC			05/30/2024			1,326.96	
2021-03-0052412		BUEHLER JESSICA M			05/30/2024			576.81	
2021-03-0052441		BUMBERA AUSTIN F			05/30/2024			564.15	
2021-03-0052454		BUREK RONALD L			05/30/2024			354.46	
2021-03-0052479		BURKE DANIELLE A			05/30/2024			52.26	
2021-03-0052484		BURNESS RONALD J			05/30/2024			48.53	
2021-03-0052541		BYCZYNSKI EDWARD M			05/30/2024			322.00	
2021-03-0052542		BYER JEFFREY A			05/30/2024			144.45	
2021-03-0052672		CALVO JAMIE M			05/30/2024			210.37	
2021-03-0052673		CALVO JAMIE M			05/30/2024			93.16	
2021-03-0052787		CAPODICE TRACI			05/30/2024			677.76	
2021-03-0052833		CARLING HARRY R			05/30/2024			735.22	
2021-03-0052860		CARLOT CESAR Y			05/30/2024			543.71	
2021-03-0052969		CARRION ADLEEN			05/30/2024			0.01	
2021-03-0053038		CASNER BRENT W			05/30/2024			359.66	
2021-03-0053044		CASS MARIE T			05/30/2024			144.45	

Process Suspend Report

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Condition (s): Year: 2022, Type: 03 - MV, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill # Dst Name Code Reason Date Town Due/Susp Dist Due/SuspSewer Due/Susp Total

Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-03-0053045		CASS MARIE T			05/30/2024	371.02			371.02
2021-03-0053076		CASTELHANO JEFFREY A			05/30/2024	96.08			96.08
2021-03-0053077		CASTELHANO JEFFREY A			05/30/2024	303.50			303.50
2021-03-0053105		CATLIN DAVID E			05/30/2024	589.80			589.80
2021-03-0053220		CEDENO MAXINE			05/30/2024	486.90			486.90
2021-03-0053327		CHANDLER KATHLEEN L			05/30/2024	281.75			281.75
2021-03-0053334		CHAPMAN JAMES M			05/30/2024	54.53			54.53
2021-03-0053335		CHAPMAN JAMES M			05/30/2024	127.24			127.24
2021-03-0053336		CHAPMAN JAMES M			05/30/2024	28.56			28.56
2021-03-0053337		CHAPMAN JAMES M			05/30/2024	160.68			160.68
2021-03-0053346		CHARAMUT THOMAS M			05/30/2024	185.35			185.35
2021-03-0053372		CHARPENTIER PATRICIA N			05/30/2024	353.81			353.81
2021-03-0053427		CHISOLM KAMIE B			05/30/2024	317.46			317.46
2021-03-0053458		CHOMKO ROBERT J			05/30/2024	142.50			142.50
2021-03-0053493		CHRISTIE KATHLEEN M			05/30/2024	68.17			68.17
2021-03-0053601		CIPOLLA MARK R			05/30/2024	87.64			87.64
2021-03-0053602		CIPOLLA MARK R			05/30/2024	6.49			6.49
2021-03-0053603		CIPOLLA MARK R			05/30/2024	45.77			45.77
2021-03-0053604		CIPOLLA MARK R			05/30/2024	1,133.18			1,133.18
2021-03-0053605		CIPOLLA MARK R			05/30/2024	624.21			624.21
2021-03-0053606		CIPOLLA MARK R			05/30/2024	88.62			88.62
2021-03-0053631		CLARK ELIZABETH			05/30/2024	595.32			595.32
2021-03-0053636		CLARK JESSI L			05/30/2024	21.75			21.75
2021-03-0053637		CLARK JESSI L			05/30/2024	58.10			58.10
2021-03-0053639		CLARK PAUL W JR			05/30/2024	100.30			100.30
2021-03-0053640		CLARK PAUL W JR			05/30/2024	107.44			107.44
2021-03-0053642		CLARK SEAN D			05/30/2024	130.81			130.81
2021-03-0053643		CLARK SEAN D			05/30/2024	183.40			183.40
2021-03-0054253		COMMUNITY NAVIGATORS INC			05/30/2024	527.15			527.15
2021-03-0054270		CONE GUY A JR			05/30/2024	17.85			17.85
2021-03-0054271		CONE GUY A JR			05/30/2024	598.89			598.89
2021-03-0055113		COONEY WENDY J			05/30/2024	439.83			439.83
2021-03-0055208		COSTANZO EMILY A			05/30/2024	209.04			209.04
2021-03-0055209		COSTANZO EMILY A			05/30/2024	207.42			207.42
2021-03-0055352		CRUZ-TEXIDOR ANTONIO			05/30/2024	16.23			16.23
2021-03-0055353		CRUZ-TEXIDOR ANTONIO			05/30/2024	76.28			76.28
2021-03-0055824		DANGELO REBECCA L			05/30/2024	170.42			170.42
2021-03-0056066		DEJESUS AIDA N			05/30/2024	280.13			280.13
2021-03-0056075		DELBONDO SARAH V			05/30/2024	96.54			96.54
2021-03-0056335		DICKERSON YVONNE S			05/30/2024	241.50			241.50
2021-03-0056474		DIVICINO AMANDA M			05/30/2024	403.80			403.80
2021-03-0056475		DIVICINO AMANDA M			05/30/2024	525.53			525.53
2021-03-0056521		DOCS DRYWALL LLC			05/30/2024	402.18			402.18
2021-03-0056637		DOVLENS LLC			05/30/2024	136.98			136.98
2021-03-0056713		DUBAY KATHERINE			05/30/2024	14.90			14.90
2021-03-0056744		DUELL RYAN M			05/30/2024	498.91			498.91
2021-03-0056848		DUTKIEWICZ JEFFREY L			05/30/2024	60.60			60.60
2021-03-0056849		DUTKIEWICZ JEFFREY L			05/30/2024	6.49			6.49
2021-03-0056865		DWYER DIANE A			05/30/2024	30.84			30.84
2021-03-0057147		EMPRONTO-HARRIS JAMIE L			05/30/2024	404.45			404.45
2021-03-0057184		ERNEST SUSAN G			05/30/2024	214.89			214.89
2021-03-0057367		FARGIONE LAURA E			05/30/2024	524.23			524.23
2021-03-0057407		FASANO GIANNI			05/30/2024	287.92			287.92
2021-03-0057408		FASANO GIANNI			05/30/2024	842.01			842.01
2021-03-0057639		FISHER JONATHAN D			05/30/2024	512.54			512.54
2021-03-0057662		FLETCHER KRISTEN M			05/30/2024	565.78			565.78

Process Suspend Report

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Condition (s): Year: 2022, Type: 03 - MV, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Due/Susp	Total
2021-03-0057838		FORT MICHAEL R			05/30/2024		61.35				
2021-03-0058102		GAGLIARDI NICHOLAS F			05/30/2024		55.18				
2021-03-0058200		GARCIA CARLOS T JR			05/30/2024		16.23				
2021-03-0058314		GELMINI MILDRED J			05/30/2024		4.18				
2021-03-0058475		GIBSON GIUSEPPINA			05/30/2024		582.98				
2021-03-0058476		GIBSON GIUSEPPINA			05/30/2024		358.03				
2021-03-0058477		GIBSON GIUSEPPINA			05/30/2024		705.03				
2021-03-0058571		GIROUARD PAUL J			05/30/2024		298.96				
2021-03-0058571		GIRUARD PAUL J			05/30/2024		97.70				
2021-03-0058652		GODIN MATTHEW W			05/30/2024		65.24				
2021-03-0058683		GOLEBIWSKI JENNIFER			05/30/2024		169.77				
2021-03-0058686		GOLNICK WILLIAM F JR			05/30/2024		544.68				
2021-03-0058706		GOMEZ DAVID C			05/30/2024		68.17				
2021-03-0058726		GONZALEZ LISA S			05/30/2024		64.92				
2021-03-0058734		GOODELL MARY A			05/30/2024		877.07				
2021-03-0058949		GREENWOOD JASON J			05/30/2024		472.62				
2021-03-0058950		GREENWOOD JASON J			05/30/2024		60.28				
2021-03-0058983		GRIDLEY KATRINA L			05/30/2024		94.78				
2021-03-0058984		GRIDLEY KATRINA L			05/30/2024		158.08				
2021-03-0059124		GRZIEWICZ GREGORY			05/30/2024		222.68				
2021-03-0059279		HARE ROBERT A			05/30/2024		703.41				
2021-03-0059281		HARKNESS AMBER P			05/30/2024		506.05				
2021-03-0059293		HARLOW-MORRISON MELISSA L			05/30/2024		0.01				
2021-03-0059295		HARRINGTON FREDERICK W			05/30/2024		66.54				
2021-03-0059350		HASKELL CHRISTOPHER J			05/30/2024		73.49				
2021-03-0059353		HASSAN ASSEL F			05/30/2024		470.99				
2021-03-0059354		HASSAN ASSEL F			05/30/2024		16.23				
2021-03-0059391		HAYNES LINDA L			05/30/2024		62.65				
2021-03-0059392		HAYNES LINDA L			05/30/2024		1,054.30				
2021-03-0059491		HENDERSON ELIZABETH C			05/30/2024		55.18				
2021-03-0059508		HERNANDEZ FRANCISCO			05/30/2024		128.54				
2021-03-0059604		HOGUE STANLEY N			05/30/2024		16.23				
2021-03-0059629		HOLMES NOEL A			05/30/2024		83.10				
2021-03-0059630		HOLMES NOEL A			05/30/2024		231.12				
2021-03-0059816		HOOD SAMANTHA A			05/30/2024		460.28				
2021-03-0060221		JAGIELLO JOHN J			05/30/2024		109.71				
2021-03-0060259		JAMIALKOWSKI CEIL G			05/30/2024		305.09				
2021-03-0060331		JEFFERSON TAYLOR M			05/30/2024		1,616.18				
2021-03-0060389		JOEY B S RESTAURANT LLC			05/30/2024		589.80				
2021-03-0060390		JOHANN BRIEL K			05/30/2024		6.49				
2021-03-0060488		JONES ARTHUR W JR			05/30/2024		554.42				
2021-03-0060530		JORDEN CANDANCE V			05/30/2024		56.48				
2021-03-0060543		JOSEPH DYLAN K			05/30/2024		234.69				
2021-03-0060700		JUKONSKI ROSALIE			05/30/2024		777.74				
2021-03-0060701		JUKONSKI ROSALIE			05/30/2024		252.21				
2021-03-0060775		KADRIC DANIELLE M			05/30/2024		585.58				
2021-03-0060997		KEELING TERRELLE D			05/30/2024		44.15				
2021-03-0061060		KELLY JUSTIN J			05/30/2024		227.22				
2021-03-0061128		KENNY'S LANDSCAPING LLC			05/30/2024		27.27				
2021-03-0061213		KILIAN ZBIGNIEW J			05/30/2024		6.42				
2021-03-0061350		KING DONALD C SR			05/30/2024		81.15				
2021-03-0061357		KNIGHT KIRSTIE L			05/30/2024		777.09				
2021-03-0061364		KNIGHTON-MANN MONIQUE D			05/30/2024		393.74				
2021-03-0061392		KNOWLIN KYLAWANIA Q			05/30/2024		588.50				
2021-03-0061393		KOLODZIEJ MELISSA A			05/30/2024		274.94				
2021-03-0061416		KOLODZIEJ MELISSA A			05/30/2024		39.60				
2021-03-0061416		KONTOGOURIS TIMOTHY M			05/30/2024						

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Year: 2022, Type: 03 - MV, Order: Bill Number, Total Only: No, Recap by Dist: No

TOWN OF BERLIN
Condition (s):

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2021-03-0061417	KONTOGOURIS TIMOTHY M			05/30/2024	1,864.50			1,864.50
2021-03-0061418	KONTOGOURIS TIMOTHY M			05/30/2024	1,522.37			1,522.37
2021-03-0061419	KONTOGOURIS TIMOTHY M			05/30/2024	6.49			6.49
2021-03-0061420	KONTOGOURIS TIMOTHY M			05/30/2024	1,107.86			1,107.86
2021-03-0061421	KONTOGOURIS TIMOTHY M			05/30/2024	10.39			10.39
2021-03-0061422	KONTOGOURIS WENDY P			05/30/2024	1,092.93			1,092.93
2021-03-0061469	KOSIBA TYLER S			05/30/2024	746.90			746.90
2021-03-0061503	KOWALEWSKI MICHAEL D			05/30/2024	654.39			654.39
2021-03-0061554	KRAFT BRUCE			05/30/2024	82.45			82.45
2021-03-0061555	KRAFT BRUCE			05/30/2024	162.62			162.62
2021-03-0061622	KRZESZOWIEC DAVID F			05/30/2024	310.64			310.64
2021-03-0061623	KRZESZOWIEC DAVID F			05/30/2024	6.49			6.49
2021-03-0061624	KRZESZOWIEC DAVID F			05/30/2024	635.24			635.24
2021-03-0061625	KRZESZOWIEC DAVID F			05/30/2024	70.44			70.44
2021-03-0061626	KRZESZOWIEC DAVID F			05/30/2024	6.49			6.49
2021-03-0061627	KRZESZOWIEC DAVID F			05/30/2024	6.49			6.49
2021-03-0061628	KRZESZOWIEC DAVID F			05/30/2024	1,058.85			1,058.85
2021-03-0061629	KRZESZOWIEC DAVID F			05/30/2024	1,119.55			1,119.55
2021-03-0061670	KULINSKI GAIL M			05/30/2024	0.01			0.01
2021-03-0061741	KWICZOR TOM			05/30/2024	51.29			51.29
2021-03-0061742	KWICZOR TOM			05/30/2024	111.99			111.99
2021-03-0061797	LABOY JUAN A			05/30/2024	96.08			96.08
2021-03-0062010	LARSON ROGER D			05/30/2024	272.66			272.66
2021-03-0062097	LAVIANA STEVEN E			05/30/2024	140.88			140.88
2021-03-0062153	LAZARIN CHRISTINA M			05/30/2024	658.29			658.29
2021-03-0062212	LEBRUN ELAINE M			05/30/2024	66.54			66.54
2021-03-0062229	LEE ALISON L			05/30/2024	74.98			74.98
2021-03-0062265	LEILICH LAURA L			05/30/2024	46.42			46.42
2021-03-0062283	LEMANSKI MARK F			05/30/2024	6.49			6.49
2021-03-0062318	LENTINI SALVATORE M			05/30/2024	156.78			156.78
2021-03-0062319	LENTZ JOSEPH E JR			05/30/2024	479.43			479.43
2021-03-0062679	LONG MICHAEL J			05/30/2024	76.61			76.61
2021-03-0062745	LOWE SHAUNNA C			05/30/2024	260.33			260.33
2021-03-0062943	LUCKY EAGLE INVESTMENT LLC			05/30/2024	411.27			411.27
2021-03-0063034	LYNN JEFFREY W			05/30/2024	717.37			717.37
2021-03-0063037	LYONNAIS BRIAN J			05/30/2024	259.68			259.68
2021-03-0063071	MACHOWSKI JAMES J			05/30/2024	6.49			6.49
2021-03-0063096	MACKENZIE ROSS C			05/30/2024	28.56			28.56
2021-03-0063097	MACKENZIE ROSS C			05/30/2024	495.34			495.34
2021-03-0063102	MACNEIL DENNIS P			05/30/2024	337.58			337.58
2021-03-0063288	MANGIOFICO KELLY A			05/30/2024	314.21			314.21
2021-03-0063294	MANIUDAKIS VASILIKI			05/30/2024	140.23			140.23
2021-03-0063350	MARCELLI ANTHONY D			05/30/2024	334.66			334.66
2021-03-0063548	MARTINEZ MARIA			05/30/2024	192.49			192.49
2021-03-0063550	MARTINEZ-PEREZ SAMUEL			05/30/2024	147.04			147.04
2021-03-0063608	MASCOLO ALFONSO			05/30/2024	404.98			404.98
2021-03-0063609	MASCOLO ELECTRIC LLC			05/30/2024	42.90			42.90
2021-03-0063670	MATNEY JENNIFER L			05/30/2024	321.03			321.03
2021-03-0063740	MAYER ROBERT P			05/30/2024	377.19			377.19
2021-03-0063816	MCCABE SEAN M			05/30/2024	67.52			67.52
2021-03-0063842	MCCARTHY SAMANTHA K			05/30/2024	300.58			300.58
2021-03-0063882	MCDERMOTT MIRA L			05/30/2024	160.68			160.68
2021-03-0063883	MCDERMOTT MIRA L			05/30/2024	129.52			129.52
2021-03-0064059	MELANSON MATTHEW C			05/30/2024	226.52			226.52
2021-03-0064060	MELANSON MATTHEW C			05/30/2024	455.09			455.09
2021-03-0064089	MENARD LISABETH C			05/30/2024	91.54			91.54

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2021-03-0064090		MENARD LISBETH C			05/30/2024	406.72			406.72
2021-03-0064269		MIELICKI WACLAW J			05/30/2024	6.49			6.49
2021-03-0064349		MILLER MICHAEL H			05/30/2024	91.54			91.54
2021-03-0064359		MILLER-STEVENS CAMLYN M			05/30/2024	239.88			239.88
2021-03-0064370		MIMS TRANEES T			05/30/2024	264.22			264.22
2021-03-0064540		MONTANEZ EDGAR I			05/30/2024	325.57			325.57
2021-03-0064576		MORALES GABRIELLA R			05/30/2024	134.06			134.06
2021-03-0064577		MORALES JAVIER			05/30/2024	170.09			170.09
2021-03-0064581		MORAN ENVIRONMENTAL RECOVERY LLC			05/30/2024	0.01			0.01
2021-03-0064669		MOSES WILBEN F			05/30/2024	6.42			6.42
2021-03-0064811		MURPHY BENJAMIN D			05/30/2024	206.99			206.99
2021-03-0064821		MURPHY FREDERICK W			05/30/2024	451.52			451.52
2021-03-0064822		MURPHY FREDERICK W			05/30/2024	315.84			315.84
2021-03-0064846		MURRAY KELSEY L			05/30/2024	1,124.74			1,124.74
2021-03-0064992		NAPPI DEBORAH P			05/30/2024	217.48			217.48
2021-03-0065024		NARUS MICHAEL			05/30/2024	190.86			190.86
2021-03-0065025		NARUS MICHAEL			05/30/2024	174.96			174.96
2021-03-0065038		NATIONAL FUGITIVE RECOVERY AGENCY LLC			05/30/2024	599.21			599.21
2021-03-0065068		NAULT AARON J			05/30/2024	130.16			130.16
2021-03-0065069		NAULT AARON J			05/30/2024	173.99			173.99
2021-03-0065295		NICKERSON BRIE P			05/30/2024	613.49			613.49
2021-03-0065522		NIZIELSKA EWA			05/30/2024	105.82			105.82
2021-03-0065552		NORBUT THOMAS A			05/30/2024	0.01			0.01
2021-03-0065667		OBRIEN WILLIAM F JR			05/30/2024	122.70			122.70
2021-03-0065668		OBRIEN WILLIAM F JR			05/30/2024	577.79			577.79
2021-03-0065672		OCEAN STAR TRANSPORTATION LLC			05/30/2024	833.57			833.57
2021-03-0065673		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,009.92			2,009.92
2021-03-0065674		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,358.54			2,358.54
2021-03-0065675		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,358.87			2,358.87
2021-03-0065676		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,358.87			2,358.87
2021-03-0065677		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,358.87			2,358.87
2021-03-0065679		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,484.81			2,484.81
2021-03-0065680		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,484.81			2,484.81
2021-03-0065681		OCEAN STAR TRANSPORTATION LLC			05/30/2024	2,837.98			2,837.98
2021-03-0065682		OCEAN STAR TRANSPORTATION LLC			05/30/2024	3,156.74			3,156.74
2021-03-0065683		OCEAN STAR TRANSPORTATION LLC			05/30/2024	3,110.32			3,110.32
2021-03-0065716		OHANESIAN DAVID B			05/30/2024	255.14			255.14
2021-03-0065717		OHANESIAN DAVID B			05/30/2024	447.62			447.62
2021-03-0065741		OLISKY RHONDA F			05/30/2024	50.31			50.31
2021-03-0065772		OLSON DEBRA J			05/30/2024	410.62			410.62
2021-03-0065796		ONDO JORDAN X			05/30/2024	135.68			135.68
2021-03-0065797		ONDO JORDAN X			05/30/2024	474.24			474.24
2021-03-0065817		OREILLY SYLVIA R			05/30/2024	9.13			9.13
2021-03-0065837		ORRELL-BUZZELL ASHLEY T			05/30/2024	583.96			583.96
2021-03-0065876		ORTIZ YELENA I			05/30/2024	89.27			89.27
2021-03-0065877		ORTIZ YELENA I			05/30/2024	433.99			433.99
2021-03-0065896		OSORIO LUIS			05/30/2024	806.63			806.63
2021-03-0065993		PAJOR EDWARD J			05/30/2024	54.21			54.21
2021-03-0066130		PARADISE JAYME L			05/30/2024	218.13			218.13
2021-03-0066149		PARENT EDMUND U JR			05/30/2024	71.09			71.09
2021-03-0066172		PARKINSON CHRISTOPHER J			05/30/2024	580.06			580.06
2021-03-0066177		PARKS KEVIN J			05/30/2024	10.06			10.06
2021-03-0066208		PASQUALE LAUREN F			05/30/2024	327.85			327.85
2021-03-0066292		PATEL MAMATA R			05/30/2024	231.76			231.76

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Condition (s): Town Due/Susp Sewer Due/Susp Total

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-03-0066293	PATEL MANANKUMAR H			05/30/2024	506.05			506.05
2021-03-0066335	PATEL SUDHABEN M			05/30/2024	718.66			718.66
2021-03-0066347	PATRAW JOHN N III			05/30/2024	89.27			89.27
2021-03-0066348	PATRAW JOHN N III			05/30/2024	597.59			597.59
2021-03-0066411	PAWELCZYK BRIAN J			05/30/2024	79.20			79.20
2021-03-0066424	PAYETTE SHIRLEY			05/30/2024	528.77			528.77
2021-03-0066477	PEKAROVIC MARK A			05/30/2024	300.58			300.58
2021-03-0066478	PEKAROVIC MARK A			05/30/2024	174.31			174.31
2021-03-0066480	PEKAROVIC SHARI L			05/30/2024	198.98			198.98
2021-03-0066574	PERDUTA MAYLEEN T			05/30/2024	223.97			223.97
2021-03-0066575	PERDUTA NADIA Z			05/30/2024	367.45			367.45
2021-03-0066590	PEREZ LOUIS X			05/30/2024	305.77			305.77
2021-03-0066638	PERRY AMY L			05/30/2024	300.58			300.58
2021-03-0066668	PETHERBILT OF CONNECTICUT INC			05/30/2024	480.08			480.08
2021-03-0066669	PETHERBILT OF CONNECTICUT INC			05/30/2024	369.72			369.72
2021-03-0066670	PETHERBILT OF CONNECTICUT INC			05/30/2024	886.16			886.16
2021-03-0066671	PETHERBILT OF CONNECTICUT INC			05/30/2024	886.16			886.16
2021-03-0066672	PETHERBILT OF CONNECTICUT INC			05/30/2024	680.04			680.04
2021-03-0066769	PETHIGAL PALMA A			05/30/2024	906.61			906.61
2021-03-0066770	PETHIGAL THOMAS W			05/30/2024	280.78			280.78
2021-03-0066791	PETRONIS JESSE R			05/30/2024	6.49			6.49
2021-03-0066898	PIETRANTONIO MAUREEN M			05/30/2024	183.40			183.40
2021-03-0066928	PINA PAULA J			05/30/2024	118.15			118.15
2021-03-0066980	PISTILLI JOSEPH J			05/30/2024	651.80			651.80
2021-03-0066981	PISTILLI JOSEPH J			05/30/2024	212.61			212.61
2021-03-0066985	PIZZOFERRATO RAYMOND			05/30/2024	69.46			69.46
2021-03-0066986	PKON LLC			05/30/2024	165.87			165.87
2021-03-0067064	POPPEL PHILIP R			05/30/2024	181.78			181.78
2021-03-0067104	POVIN ROBERT J JR			05/30/2024	203.52			203.52
2021-03-0067172	PREMIER ELITE LIMOUSINE LLC			05/30/2024	16.23			16.23
2021-03-0067188	PREVITI ALESSANDRA F			05/30/2024	1,757.71			1,757.71
2021-03-0067220	PRIME WINDOWS LLC			05/30/2024	271.69			271.69
2021-03-0067319	PSILLAS THOMAS G			05/30/2024	344.73			344.73
2021-03-0067379	PUPNAM WILLIAM F JR			05/30/2024	319.41			319.41
2021-03-0067479	RAMINANI VENKATATHNAM			05/30/2024	233.06			233.06
2021-03-0067543	READE LISA A			05/30/2024	16.23			16.23
2021-03-0067613	REILLY DEVON M			05/30/2024	443.73			443.73
2021-03-0067662	RESILIENCE LLC			05/30/2024	94.46			94.46
2021-03-0067707	REZA GIOVANNA			05/30/2024	336.29			336.29
2021-03-0067813	RINALDI VICTORIA L			05/30/2024	307.40			307.40
2021-03-0067860	RIVERA DANIEL			05/30/2024	580.06			580.06
2021-03-0067861	RIVERA DANIEL			05/30/2024	143.15			143.15
2021-03-0067862	RIVERA DANIEL			05/30/2024	201.58			201.58
2021-03-0067872	RIVERA JOEL A			05/30/2024	400.56			400.56
2021-03-0067882	RIVERA LYDIA			05/30/2024	383.35			383.35
2021-03-0067885	RIVERA MICHAEL E			05/30/2024	0.01			0.01
2021-03-0067927	ROBINSON ALYSIA B			05/30/2024	166.52			166.52
2021-03-0068041	ROGERS KELLY O			05/30/2024	0.01			0.01
2021-03-0068042	ROGERS LATONA M			05/30/2024	109.07			109.07
2021-03-0068065	ROLLI RACHEL E			05/30/2024	49.66			49.66
2021-03-0068090	ROMERO NAVARRO JORGE A			05/30/2024	632.97			632.97
2021-03-0068139	ROSE LOUISE			05/30/2024	374.91			374.91
2021-03-0068146	ROSKI SANDRA L			05/30/2024	730.67			730.67
2021-03-0068274	RUDNICKI ZACHARIAH A			05/30/2024	79.53			79.53
					441.46			441.46

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2021-03-0068324		RUP SIS WESTLEY S			05/30/2024	16.23			
2021-03-0068367		RUSSO THERESA A			05/30/2024	0.01			
2021-03-0068418		RZECZKO JENNIFER M			05/30/2024	394.71			
2021-03-0068530		SALMON PAUL A			05/30/2024	295.97			
2021-03-0068531		SALMON PRISCILLA A			05/30/2024	316.32			
2021-03-0068532		SALMON PRISCILLA A			05/30/2024	437.56			
2021-03-0068540		SALSBUARY PATRICK L JR			05/30/2024	108.42			
2021-03-0068554		SAMBITSKY JOSEPH			05/30/2024	323.95			
2021-03-0068582		SANCHEZ VICTOR M			05/30/2024	69.79			
2021-03-0068589		SANDERS JAMES R 4TH			05/30/2024	250.59			
2021-03-0068619		SANTIAGO RICHARD			05/30/2024	356.74			
2021-03-0068632		SANTOS SHAIANT			05/30/2024	206.45			
2021-03-0068659		SAVASITH NAVONGSA			05/30/2024	152.24			
2021-03-0068752		SCANLON CRAIG S			05/30/2024	57.45			
2021-03-0068839		SCHIMANSKI LINDA			05/30/2024	95.43			
2021-03-0069103		SHEFFIELD BONITA K			05/30/2024	202.23			
2021-03-0069124		SHIMKOWITZ AARON N			05/30/2024	271.04			
2021-03-0069125		SHIMSHOCK JANET E			05/30/2024	411.27			
2021-03-0069186		SIBILIA JUSTIN J			05/30/2024	16.23			
2021-03-0069204		SIERRA KARIN A			05/30/2024	92.51			
2021-03-0069205		SIERRA KARIN A			05/30/2024	155.81			
2021-03-0069206		SIERRA RAYMOND			05/30/2024	282.08			
2021-03-0069436		SMEDICK-HALE DEANNA N			05/30/2024	188.59			
2021-03-0069677		SPADA ALEXANDRA E			05/30/2024	0.02			
2021-03-0069887		STARK WOODROW			05/30/2024	99.49			
2021-03-0069900		STARZECKI ANTONI L			05/30/2024	498.26			
2021-03-0069901		STARZECKI IRENE M			05/30/2024	239.88			
2021-03-0069902		STARZECKI IRENE M			05/30/2024	155.81			
2021-03-0069903		STARZECKI IRENE M			05/30/2024	501.51			
2021-03-0069981		STERLING LOUINEL J			05/30/2024	190.22			
2021-03-0069982		STERLING SHATEEMA L			05/30/2024	606.03			
2021-03-0070017		STEWART GRAHAM A			05/30/2024	523.26			
2021-03-0070075		STPIERRE MADELINE R			05/30/2024	655.04			
2021-03-0070076		STPIERRE NANCY			05/30/2024	38.63			
2021-03-0070077		STPIERRE QUAMANIC N			05/30/2024	376.21			
2021-03-0070079		STREET ROBERT J			05/30/2024	87.64			
2021-03-0070124		STURGEON JONATHAN S			05/30/2024	0.01			
2021-03-0070125		STURGEON JONATHAN S			05/30/2024	0.01			
2021-03-0070154		SULLIVAN DANIEL J			05/30/2024	97.70			
2021-03-0070154		SULLIVAN DANIEL J			05/30/2024	443.08			
2021-03-0070168		SULLIVAN SEAN M			05/30/2024	424.25			
2021-03-0070206		SUPRYNOWICZ GARY J			05/30/2024	103.87			
2021-03-0070231		SWAIN LERONA B			05/30/2024	141.53			
2021-03-0070232		SWAIN LERONA B			05/30/2024	369.72			
2021-03-0070487		TATRO RACHEL C			05/30/2024	618.04			
2021-03-0070551		TEREDA DAMIAN K			05/30/2024	404.45			
2021-03-0070758		THOMSON STEPHEN J			05/30/2024	0.01			
2021-03-0070883		TORRES ANGELIC Y			05/30/2024	74.98			
2021-03-0070892		TORVINEN WILLIAM G			05/30/2024	62.65			
2021-03-0071164		TRZASKO JOAN M			05/30/2024	264.87			
2021-03-0071222		TURNER JAMES A 3RD			05/30/2024	68.82			
2021-03-0071229		TURNER WALTER W 3RD			05/30/2024	78.55			
2021-03-0071230		TURNER WALTER W 3RD			05/30/2024	80.83			
2021-03-0071231		TURNER WALTER W 3RD			05/30/2024	25.26			
2021-03-0071433		VACCARO DANIELLE M			05/30/2024	373.94			
2021-03-0071455		VALLE TATIANA S			05/30/2024				
2021-03-0071474		VANDZHURA PAVLO			05/30/2024	1,122.47			

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-03-0071477		VANDZHURA PAVLO			05/30/2024	685.56			685.56
2021-03-0071491		VARDILOS SHERRIE J			05/30/2024	81.80			81.80
2021-03-0071492		VARDILOS SHERRIE J			05/30/2024	78.55			78.55
2021-03-0071633		VEGA ANGEL L			05/30/2024	149.97			149.97
2021-03-0071641		VELAZQUEZ PABON GLORIE M			05/30/2024	83.10			83.10
2021-03-0071655		VENDOLA JAMES N			05/30/2024	262.93			262.93
2021-03-0071656		VENDUR TAMMY M			05/30/2024	180.80			180.80
2021-03-0071675		VERDERAME MARC F			05/30/2024	701.27			701.27
2021-03-0071686		VERNACATOLA RAYMOND G			05/30/2024	45.77			45.77
2021-03-0071687		VERNACATOLA RAYMOND G			05/30/2024	283.05			283.05
2021-03-0071780		VOGT SUSAN R			05/30/2024	797.54			797.54
2021-03-0071876		WACKER DONNA M			05/30/2024	356.74			356.74
2021-03-0072031		WATFORD CURTIS V			05/30/2024	115.88			115.88
2021-03-0072032		WATFORD CURTIS V			05/30/2024	167.17			167.17
2021-03-0072033		WATFORD CURTIS V			05/30/2024	382.38			382.38
2021-03-0072061		WEBB KRISTEN M			05/30/2024	462.56			462.56
2021-03-0072062		WEBER AUSTIN R			05/30/2024	264.87			264.87
2021-03-0072063		WEBER AUSTIN R			05/30/2024	431.72			431.72
2021-03-0072219		WEBER AUSTIN R			05/30/2024	632.97			632.97
2021-03-0072330		WHITCOMB KAREN P			05/30/2024	533.97			533.97
2021-03-0072331		WILLIAMS DOROTHY			05/30/2024	618.69			618.69
2021-03-0072440		WILLIAMS DOROTHY			05/30/2024	88.62			88.62
2021-03-0072441		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	84.40			84.40
2021-03-0072442		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	96.73			96.73
2021-03-0072443		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	162.30			162.30
2021-03-0072444		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	119.13			119.13
2021-03-0072445		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	87.32			87.32
2021-03-0072446		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	73.68			73.68
2021-03-0072447		WOJAS LAWN SERVICE & LAN		DSCAPING LLC	05/30/2024	21.42			21.42
2021-03-0072450		WOJCIECHOWSKI MICHAEL C JR			05/30/2024	382.38			382.38
2021-03-0072501		WOOD DANIEL A			05/30/2024	252.86			252.86
2021-03-0072502		WOODBURY SARAH M			05/30/2024	199.95			199.95
2021-03-0072509		WOODBURY SARAH M			05/30/2024	661.86			661.86
2021-03-0072510		WOODBURY SARAH M			05/30/2024	546.63			546.63
2021-03-0072512		WOODIN JACK C			05/30/2024	122.70			122.70
2021-03-0072530		WOSCZYNA JANE T			05/30/2024	190.86			190.86
2021-03-0072601		WUSTERBARTH ANDREW E			05/30/2024	309.02			309.02
2021-03-0072966		ZADROWSKI MARYANNE			05/30/2024	377.19			377.19
2021-03-0072967		ZADROWSKI MARYANNE			05/30/2024	209.04			209.04
2021-03-0072968		ZADROWSKI MARYANNE			05/30/2024	6.49			6.49
2021-03-0072984		ZALESKI ALAN D			05/30/2024	98.03			98.03
2021-03-0072998		ZAMBRANO-ZAMBRANO LUIS G			05/30/2024	92.19			92.19
2021-03-0072999		ZAMBRANO-ZAMBRANO LUIS G			05/30/2024	81.80			81.80
2021-03-0073058		ZBROZEK TANYA C			05/30/2024	1,395.78			1,395.78
2021-03-0073087		ZIEGLER GLORIA J			05/30/2024	305.12			305.12
2021-03-0073686		ZAMMORATA VALERIE L			05/30/2024	204.50			204.50
2021-03-0073691		HOLLIS NANCY R			05/30/2024	133.41			133.41
2021-03-0073697		CABECEIRAS BRITNY L			05/30/2024	211.96			211.96
2021-03-0073699		RANKINS RASHAAN M			05/30/2024	451.52			451.52
2021-03-0073700		RANKINS RASHAAN M			05/30/2024	321.68			321.68
2021-03-0073705		ARNOLD KAREN A			05/30/2024	267.47			267.47
2021-03-0073706		MADISON MARVIN E II			05/30/2024	56.16			56.16
2021-03-0073707		MADISON MARVIN E II			05/30/2024	300.64			300.64
		# Of Acct: 445				158,455.87			158,455.87
		MOTOR VEHICLE							
		TOTAL : 445				158,455.87			158,455.87

Process Suspense Report

TOWN OF BERLIN Date: 05/30/2024 Time: 10:49:34

Condition (s): Year: 2022, Type: 03 - MV, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
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Grand Total: 445

158,455.87

Process Suspend Report

Date: 05/30/2024 Time: 10:55:47

Recap by Dist: No

Page: 1

TOWN OF BERLIN Date: 05/30/2024 Type: 04 - MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-04-0080051		AGUILAR NATASHA L			05/30/2024	106.79			106.79
2021-04-0080052		AGUILAR NATASHA L			05/30/2024	48.43			48.43
2021-04-0080053		AGUILAR NATASHA L			05/30/2024	123.64			123.64
2021-04-0080054		AGUILAR NATASHA L			05/30/2024	88.62			88.62
2021-04-0080085		ALWAYS SAFE TOWING LLC			05/30/2024	396.86			396.86
2021-04-0080086		ALWAYS SAFE TOWING LLC			05/30/2024	105.59			105.59
2021-04-0080209		BAXTER MICHELLE A			05/30/2024	324.73			324.73
2021-04-0080216		BEAULIEU JOANNE S			05/30/2024	0.01			0.01
2021-04-0080231		BENNETT BERNADETTE M			05/30/2024	46.97			46.97
2021-04-0080237		BERAM KATHLEEN E			05/30/2024	391.95			391.95
2021-04-0080256		BIDWELL SHERALYN			05/30/2024	262.28			262.28
2021-04-0080279		BLACK ALICIA M			05/30/2024	69.85			69.85
2021-04-0080280		BLACK MICHAEL A			05/30/2024	28.56			28.56
2021-04-0080281		BLACK MICHAEL A			05/30/2024	141.04			141.04
2021-04-0080282		BLACK MICHAEL A			05/30/2024	9.45			9.45
2021-04-0080357		BRUNELLE JOSEPH A			05/30/2024	83.26			83.26
2021-04-0080381		BURKE DANIELLE A			05/30/2024	15.91			15.91
2021-04-0080383		BURNESS RONALD J			05/30/2024	40.09			40.09
2021-04-0080388		BYER JEFFREY A			05/30/2024	94.91			94.91
2021-04-0080389		BYRD PATRICIA A			05/30/2024	456.06			456.06
2021-04-0080390		BYRD PATRICIA A			05/30/2024	18.34			18.34
2021-04-0080405		CABECEIRAS NATHAN J			05/30/2024	286.95			286.95
2021-04-0080425		CAMPBELL SHAWN W			05/30/2024	475.44			475.44
2021-04-0080435		CARACCIOLI BLANCA E			05/30/2024	556.36			556.36
2021-04-0080464		CARRUBBA RYAN N			05/30/2024	131.14			131.14
2021-04-0080499		CHAMBERLAND AIMEE L			05/30/2024	446.97			446.97
2021-04-0080503		CHAMLICO CHRISTOPHER J			05/30/2024	964.13			964.13
2021-04-0080516		CHARTIER DANIEL J JR			05/30/2024	0.01			0.01
2021-04-0080547		CINTRON JASMINE M			05/30/2024	36.16			36.16
2021-04-0080548		CIPOLLA MARK R			05/30/2024	132.21			132.21
2021-04-0080559		CLAVETTE NICOLE L			05/30/2024	630.73			630.73
2021-04-0080565		CLOUTIER JAMES C			05/30/2024	96.08			96.08
2021-04-0080677		COONEY KEVIN E			05/30/2024	121.95			121.95
2021-04-0080678		COOPER HENRY H IV			05/30/2024	24.99			24.99
2021-04-0080681		COOPER TINA M			05/30/2024	676.14			676.14
2021-04-0080730		CZEREMCHA THOMAS			05/30/2024	0.01			0.01
2021-04-0080765		DAMICO KRISTIN L			05/30/2024	4.06			4.06
2021-04-0080770		DANIELS ABIGAIL B			05/30/2024	340.44			340.44
2021-04-0080771		DANIELS ABIGAIL B			05/30/2024	238.58			238.58
2021-04-0080781		DAVILA RODRIGUEZ JOSE M			05/30/2024	292.63			292.63
2021-04-0080791		DELBONDO SARAH V			05/30/2024	327.36			327.36
2021-04-0080814		DERRICO JEANETTE D			05/30/2024	243.68			243.68
2021-04-0080923		ELIADES AMY Y			05/30/2024	315.19			315.19
2021-04-0080955		ERECTION AND WELDING CONTRACTORS LLC			05/30/2024	0.01			0.01
2021-04-0081021		FARINA JUSTIN T			05/30/2024	1,053.13			1,053.13
2021-04-0081029		FEDAK PAVLO			05/30/2024	357.47			357.47
2021-04-0081031		FERANSKI MELISSA A			05/30/2024	17.07			17.07
2021-04-0081033		FERGUSON RACHEL S			05/30/2024	176.58			176.58
2021-04-0081147		GENDRON JENNIFER A			05/30/2024	44.47			44.47
2021-04-0081204		GOLEBIEWSKI JENNIFER			05/30/2024	142.89			142.89
2021-04-0081208		GOMEZ DAVID C			05/30/2024	172.10			172.10
2021-04-0081212		GONZALEZ LISA S			05/30/2024	743.01			743.01
2021-04-0081246		GRIDLEY KATRINA L			05/30/2024	53.56			53.56
2021-04-0081268		HALAY PAULA F			05/30/2024	60.02			60.02
2021-04-0081288		HASSAN ASSEL F			05/30/2024	295.03			295.03
2021-04-0081318		HOGG STANLEY N			05/30/2024				

Process Suspend Report

TOWN OF BERLIN Date: 05/30/2024 Time: 10:55:47
 Condition (s): Year: 2022, Type: 04 - MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Total
2021-04-0081364		HOOD MORGAN B			05/30/2024		241.18			
2021-04-0081365		HUSTON KENDALL A			05/30/2024		225.56			
2021-04-0081433		IWUCHUKWU TOCHUKWU V			05/30/2024		192.16			
2021-04-0081456		JEFFERSON TAYLOR M			05/30/2024		334.01			
2021-04-0081461		JM FULL CONSTRUCTION LLC			05/30/2024		80.34			
2021-04-0081492		JORDEN CANDANCE V			05/30/2024		6.59			
2021-04-0081528		JUKONSKI ROSALIE			05/30/2024		512.58			
2021-04-0081544		KANE SEAN PATRICK			05/30/2024		96.15			
2021-04-0081610		KLISZEWSKI JONATHAN F			05/30/2024		187.62			
2021-04-0081630		KOWALEC JUSTIN A			05/30/2024		221.70			
2021-04-0081645		KRZESZOWIEC DAVID F			05/30/2024		249.78			
2021-04-0081723		LEE ALISON L			05/30/2024		19.96			
2021-04-0081731		LEONETTI ADAM S			05/30/2024		80.77			
2021-04-0081745		LIEGEOT KATELYN H			05/30/2024		11.52			
2021-04-0081783		LYNN JEFFREY W			05/30/2024		224.95			
2021-04-0081797		MADISON MARVIN E II			05/30/2024		515.30			
2021-04-0081799		MAGUIRE KELLEY A			05/30/2024		29.12			
2021-04-0081812		MALDONADO MARINES			05/30/2024		117.28			
2021-04-0081813		MALDONADO MARINES			05/30/2024		74.56			
2021-04-0081817		MANGIOFICO KELLY A			05/30/2024		191.12			
2021-04-0081823		MARC S LANDSCAPING LLC			05/30/2024		823.80			
2021-04-0081849		MARTINEZ MARIA			05/30/2024		189.14			
2021-04-0081872		MATNEY KEVIN D			05/30/2024		114.58			
2021-04-0081919		MCKINNON ROBERT F			05/30/2024		0.01			
2021-04-0081920		MCKINNON ROBERT F			05/30/2024		0.01			
2021-04-0081924		MCM TRUCKING LLC			05/30/2024		295.09			
2021-04-0081931		MCNEIL JOHN W 3RD			05/30/2024		95.85			
2021-04-0081927		MEADE CHRISTINE N			05/30/2024		448.36			
2021-04-0081934		MEEKER DANIEL S			05/30/2024		100.04			
2021-04-0081945		MERCADO NAYELIS			05/30/2024		38.43			
2021-04-0081953		MICHALAK EDWARD S			05/30/2024		134.01			
2021-04-0081970		MILLER JONATHAN M			05/30/2024		217.87			
2021-04-0081978		MILLS-ARCHACKI ELIZABETH V			05/30/2024		718.02			
2021-04-0082036		MOULTON SCOTT A			05/30/2024		131.14			
2021-04-0082066		MURPHY ROBERT C 3RD			05/30/2024		154.57			
2021-04-0082069		MUSHORN JASON D			05/30/2024		363.45			
2021-04-0082088		NANGIA MANDEEP			05/30/2024		514.65			
2021-04-0082096		NATAL HAZEL M			05/30/2024		194.89			
2021-04-0082123		NICKERSON BRIE P			05/30/2024		219.11			
2021-04-0082188		OBRIEN WILLIAM F JR			05/30/2024		41.55			
2021-04-0082195		OLAN CHRISTIAN			05/30/2024		77.58			
2021-04-0082206		OLSON AMY L			05/30/2024		78.88			
2021-04-0082210		ORRELL-BUZZELL ASHLEY T			05/30/2024		296.36			
2021-04-0082235		OUELLETTE LAURA F			05/30/2024		81.25			
2021-04-0082249		PALMER JOHN A			05/30/2024		16.23			
2021-04-0082272		PARKS KEVIN J			05/30/2024		87.25			
2021-04-0082299		PATRAW JOHN N 3RD			05/30/2024		52.20			
2021-04-0082308		PAUL JEFFREY A JR			05/30/2024		17.43			
2021-04-0082317		PAWELCZYK BRIAN J			05/30/2024		42.43			
2021-04-0082347		PERDUTA MAYLEEN T			05/30/2024		67.29			
2021-04-0082348		PERDUTA NADIA Z			05/30/2024		294.96			
2021-04-0082365		PESCE JASON A			05/30/2024		517.38			
2021-04-0082371		PETHIGAL THOMAS W			05/30/2024		114.91			
2021-04-0082372		PETHIGAL THOMAS W			05/30/2024		106.79			
2021-04-0082375		PETRELLI TRISTEN D			05/30/2024		99.98			
2021-04-0082376		PETRONIS JESSE R			05/30/2024		271.27			

Process Suspense Report

TOWN OF BERLIN Date: 05/30/2024 Time: 10:55:47

Condition (s): Year: 2022, Type: 04 - MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Total
2021-04-0082396		PIPKIN DAVID A			05/30/2024		69.46			
2021-04-0082407		POPEL PHILIP R			05/30/2024		514.30			
2021-04-0082485		REZA ISMAEL			05/30/2024		81.15			
2021-04-0082508		RIZVI MOHAMMAD KUMAIL R			05/30/2024		257.41			
2021-04-0082529		RODRIGUEZ MILDRED			05/30/2024		96.73			
2021-04-0082536		ROGERS KELLY O			05/30/2024		98.35			
2021-04-0082544		ROMERO-TAVERAS OLGARINA M			05/30/2024		56.84			
2021-04-0082550		ROSE LOUISE			05/30/2024		164.57			
2021-04-0082555		ROSS DAVID R			05/30/2024		132.11			
2021-04-0082579		RUP SIS WESTLEY S			05/30/2024		20.42			
2021-04-0082588		RUTKOWSKI AREK			05/30/2024		231.76			
2021-04-0082605		SALMON PAUL A			05/30/2024		166.78			
2021-04-0082606		SALMON PRISCILLA A			05/30/2024		611.22			
2021-04-0082618		SANTIAGO RICHARD			05/30/2024		74.17			
2021-04-0082629		SAUVRON LISA M			05/30/2024		69.14			
2021-04-0082685		SHEFFIELD BONITA K			05/30/2024		402.18			
2021-04-0082691		SHIPMAN TRACY A			05/30/2024		524.16			
2021-04-0082700		SIERRA KARIN A			05/30/2024		88.29			
2021-04-0082701		SIERRA KARIN A			05/30/2024		677.15			
2021-04-0082702		SIERRA KARIN A			05/30/2024		0.01			
2021-04-0082704		SILVAS BAKED GOODS INC			05/30/2024		92.19			
2021-04-0082724		SKWIOT TONI A			05/30/2024		274.29			
2021-04-0082733		SMITH KELLY G			05/30/2024		101.28			
2021-04-0082734		SMITH META A			05/30/2024		321.29			
2021-04-0082774		SPRING JOSEPH H			05/30/2024		987.47			
2021-04-0082806		STEWART DANIEL A			05/30/2024		280.62			
2021-04-0082836		STURGEON SCOTT A			05/30/2024		79.30			
2021-04-0082841		SULLIVAN ALICIA J			05/30/2024		707.89			
2021-04-0082855		SWIAPEK LINDSAY E			05/30/2024		79.30			
2021-04-0082869		SZYMANOSKI SCOTT J			05/30/2024		745.28			
2021-04-0082890		TAVERNER CARLOS A			05/30/2024		169.80			
2021-04-0082907		TAVERNER CARLOS A			05/30/2024		106.11			
2021-04-0082908		TAVERNER CARLOS A			05/30/2024		55.64			
2021-04-0082909		TAVERNER CARLOS A			05/30/2024		2.69			
2021-04-0083007		TAVERNER CARLOS A			05/30/2024		196.42			
2021-04-0083024		TAVERNER CARLOS A			05/30/2024		91.54			
2021-04-0083047		TAVERNER CARLOS A			05/30/2024		7.47			
2021-04-0083082		TAVERNER CARLOS A			05/30/2024		40.41			
2021-04-0083083		TAVERNER CARLOS A			05/30/2024		186.39			
2021-04-0083087		TAVERNER CARLOS A			05/30/2024		174.31			
2021-04-0083088		TAVERNER CARLOS A			05/30/2024		135.20			
2021-04-0083090		TAVERNER CARLOS A			05/30/2024		76.93			
2021-04-0083109		TAVERNER CARLOS A			05/30/2024		21.39			
2021-04-0083191		TAVERNER CARLOS A			05/30/2024		154.83			
2021-04-0083198		TAVERNER CARLOS A			05/30/2024		263.09			
2021-04-0083213		TAVERNER CARLOS A			05/30/2024		142.21			
2021-04-0083247		TAVERNER CARLOS A			05/30/2024		554.58			
2021-04-0083252		TAVERNER CARLOS A			05/30/2024		9.45			
2021-04-0083255		TAVERNER CARLOS A			05/30/2024		37.33			
2021-04-0083285		TAVERNER CARLOS A			05/30/2024		460.28			
2021-04-0083285		TAVERNER CARLOS A			05/30/2024		283.67			
MOTOR VEHICLE SUPP # Of Acct: 163										
TOTAL : 163										
34,091.04										
34,091.04										
34,091.04										

YR : 2021

Grand Total: 163

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2021-02-0040074	ALTERNATIVE HEALTHCARE	279 NEW BRITAIN RD		214.44	N	0	
99201372		[D 1]					
2021-02-0040092	AMOZ ESSENTIALS	188 NEW BRITAIN RD		214.44	N	0	
99201381		[D 1]					
2021-02-0040126	AUTO DRIVE SALES & SERVICE INC	2566 -2576 BERLIN TPKE		214.44	N	0	
20200075		[D 7]					
2021-02-0040164	BERLANDY R A & SONS INC			160.23	N	0	
9000870							
2021-02-0040219	BRIVA CONSTRUCTION LLC	300 NEW BRITAIN RD STE 4E		214.44	N	0	
20200097		[D 1]					
2021-02-0040221	BTC LANDSCAPING LLC	76 DEPOT RD		2,376.40	N	0	
20170027		[D 1]					
2021-02-0040273	CENTER FOR HIGHER LIVING	363 NEW BRITAIN RD 2ND FLR		150.62	N	0	
2019033		[D 1]					
2021-02-0040274	CENTRAL BIG & SMALL LANDSCAPING INC	76 DEPOT RD		768.89	N	0	
20170028		[D 1]					
2021-02-0040275	CENTRAL CONNECTICUT COMMUNICATIONS LLC	VARIOUS		5.51	N	0	
09201594							
2021-02-0040305	COCCOMO BROS ASSOCIATION	369 NEW BRITAIN RD		44.19	N	0	
00201335		[D 1]					
2021-02-0040310	COLLEGE FUNDING STRATEGIES	167 VINEYARD DR		83.37	N	0	
09200354		[D 1]					
2021-02-0040311	COLLIN MARRERO RECORDS	ALLING CT		60.04	N	0	
11201448		[D 1]					
2021-02-0040344	CONTENT ROBOT LLC	92 COTTAGE ST		22.30	N	0	
06201475		[D 7]					
2021-02-0040442	DR SHARI A ROGUSKI	314 NEW BRITAIN RD		294.72	N	0	
20200033		[D 1]					
2021-02-0040446	DRIVEWAYS BY H&M LLC	298 MAIN ST		214.44	N	0	
20200080		[D 1]					
2021-02-0040462	EARTH ANGEL HEALING	314 C NEW BRITAIN RD		214.44	N	0	
20200077		[D 1]					
2021-02-0040487	ERIN LEWIS	363 NEW BRITAIN RD 2ND FLR		214.44	N	0	
20200081		[D 1]					
2021-02-0040504	FERNDAL MARKET FRESH	45 CHAMBERLAIN HWY		9,630.13	N	0	
16000019		[D 1]					
2021-02-0040530	FREEDOM BY FITNESS	1020 FARMINGTON AVE		840.94	N	0	
20200040		[D 1]					
2021-02-0040556	GRAB N GOES	544 DEMING RD		890.69	N	0	
20200049		[D 7]					
2021-02-0040575	HAIR BY LISA	632 HIGH RD		95.38	N	0	
15201417		[D 1]					
2021-02-0040586	HEAVEN STATE PROPERTIES LLC	1224 MILL ST		214.44	N	0	
99201413		[D 7]					
2021-02-0040606	HOLISTIC SOLUTION	355 NEW BRITAIN RD		214.44	N	0	
20200031		[D 1]					
2021-02-0040640	INTERIOR DRYWALL SYSTEM	2500 BERLIN TPKE		214.44	N	0	
99201353		[D 7]					
2021-02-0040642	INTERNET EVERYWHERE	871 MILL ST		214.44	N	0	
99201401		[D 7]					
2021-02-0040650	J I TEA HOME IMPROVEMENT	32 UPSON AVE		92.98	N	0	
00201439		[D 7]					
2021-02-0040709	KLEX ART LLC	51 BRIAR PATCH DR		241.20	N	0	
07201467		[D 1]					
2021-02-0040733	LAW OFFICE OF JILL K LEVIN LLC	883 FARMINGTON AVE		87.49	N	0	
14201442		[D 1]					

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2021-02-0040738	LEASEPLAN USA INC	100 CLARK DR		682.27	N	0	
1800062		[D 7]					
2021-02-0040752	LOCAL LODGE 1433 I.A.M.	365 NEW BRITAIN RD		128.66	N	0	
9005340		[D 1]					
2021-02-0040770	MADAME BROW & LASH	39 MILL ST STE 1		82.69	N	0	
2019024		[D 4]					
2021-02-0040771	MAKAS TRUCKING LLC	70 LAWDALE ST		63.82	N	0	
11201426		[D 1]					
2021-02-0040779	MASSAGE BY JORDAN ASHLEY	39A WEBSTER SQUARE RD		15.10	N	0	
20170022		[D 4]					
2021-02-0040793	MCCOLL JOHN III	339 WEST LN		528.03	N	0	
12201497		[D 1]					
2021-02-0040798	MCM TRUCKING LLC	319 MAIN ST #1001B		214.44	N	0	
20200094		[D 7]					
2021-02-0040817	MOBILE MINI INC	VARIOUS		94.70	N	0	
09201562							
2021-02-0040842	NEALA S BOUTIQUE	202 NEW BRITAIN RD UNIT B		214.44	N	0	
99201370		[D 1]					
2021-02-0040859	NORTHERN LEASING SYSTEMS INC	VARIOUS		14.07	N	0	
00201819							
2021-02-0040886	OVL MANUFACTURING INC LLC	49 CAMBRIDGE HTS		214.44	N	0	
20200095		[D 1]					
2021-02-0040899	PARTSBROTHERSONLINE	37 WINCHELL DR		268.99	N	0	
12201453		[D 1]					
2021-02-0040953	PRECISION MILL LLC	872B FOUR ROD RD		3,455.02	N	0	
13201568		[D 7]					
2021-02-0040958	PREMIER ELITE LIMOUSINE SERVICE	285 BERLIN TPKE		214.44	N	0	
99201385		[D 7]					
2021-02-0041012	RICHS CITGO III (A92)	116 MAIN ST		278.60	N	0	
9007590		[D 1]					
2021-02-0041017	RIVER RUN KENNELS LLC	77 WORTHINGTON RDG		171.89	N	0	
99201138		[D 7]					
2021-02-0041026	ROOSTERS CHICKEN & WAFFLES	1240 FARMINGTON AVE		684.48	N	0	
20200043		[D 4]					
2021-02-0041132	STONE TRANSPORTATION	1224 MILL ST		214.44	N	0	
99201411		[D 7]					
2021-02-0041311	WOJAS LAWN SERVICE & LANDSCAPING LLC	141 MASSIRIO DR		247.80	N	0	
99201301		[D 4]					
2021-02-0041330	YESKE MICHAEL	17 WILCOX AVE		198.91	N	0	
2019032							
2021-02-0041340	ZARRELLA DEMOLITION LLC	392 BERLIN ST		5,978.52	N	0	
11201535		[D 7]					
2021-02-0202195	E S P	598 DEMING RD		1,501.06	N	0	
20200051-A		[D 7]					
TOTAL				33,670.73			

**Agenda Item No. F-6
Request for Board of Finance Action**

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: 5/28/2024

SUBJECT: Acceptance of the HVAC Grant award for Mary E. Griswold Elementary School

Summary of Agenda Item:

On May 13, 2024 the Berlin Public Schools was notified by the Department of Administrative Services that Mary E. Griswold Elementary School was a recipient of the HVAC Indoor Air Quality Grant Program for Public Schools. The grant amount for is \$1,243,928.71. The estimated cost of the project is \$3,002,483.00. The grant is a reimbursement rate of 41.43%.

The Department of Administrative Services requires a signature of an authorized official to sign and accept the Grant Commitment Notification form.

Funding:

State grant and future bonding.

Griswold HVAC:

Received into 567.35.3561.3.44801.00000 State & Federal Grants

Appropriated into 567.35.3561.0.54000.00377 State HVAC Grant

Action Needed:

Move to receive the Griswold HVAC grant into the State & Federal Grants account and appropriate to the State HVAC Grant account in the Griswold HVAC Fund.

Attachments:

None

Prepared By:

Ashley L. Dorsey, Director of Finance, Berlin Public Schools

**Agenda Item No. F-6
Request for Board of Finance Action**

TO: The Board of Finance

FROM: Arosha Jayawickrema, Town Manager

DATE: 5/28/2024

SUBJECT: Acceptance of the HVAC Grant award for Richard D. Hubbard Elementary School

Summary of Agenda Item:

On May 13, 2024 the Berlin Public Schools was notified by the Department of Administrative Services that Richard D. Hubbard Elementary School was a recipient of the HVAC Indoor Air Quality Grant Program for Public Schools. The grant award is \$1,895,589.46. The estimated cost of the project is \$4,575,403.00. The grant is a reimbursement rate of 41.43%.

The Department of Administrative Services requires a signature of an authorized official to sign and accept the Grant Commitment Notification form.

Funding:

State grant and future bonding.

Hubbard HVAC:

Received into 568.35.3561.3.44801.00000 State & Federal Grants

Appropriated into 568.35.3561.0.54000.00377 State HVAC Grant

Action Needed:

Move to receive the Hubbard HVAC grant into the State & Federal Grants account and appropriate to the State HVAC Grant account in the Hubbard HVAC Fund.

Attachments:

None

Prepared By: Ashley L. Dorsey, Director of Finance, Berlin Public Schools

GENERAL FUND

(budgeted amount excludes assigned fund balance)

Receipts

	<u>FY 2024</u>	<u>FY 2023</u>	<u>Notes</u>
Actual Receipts	\$99,346,248	\$98,686,128	
Budgeted Receipts	\$98,782,146	\$96,311,498	
% to Budget	100.6%	102.5%	FY23 experienced FYTS Mar favorable interest earnings \$1.5MM and FY24 experienced FYTD Mar favorable interest earnings of \$0.5MM - FY24 budgeted interest was \$1.55MM vs. FY23 \$55k.
Current Year Tax Receipts	\$84,013,103	\$82,945,617	
Current Tax Budget	\$84,207,963	\$83,068,727	
Current Tax Levy (99.3%/99.3% collection rates)	\$84,801,574	\$83,654,307	
% to Current Budget	99.8%	99.9%	
% to Current Levy	99.1%	99.2%	
Adopted budget target %	99.3%	99.3%	

Expenditures (excludes capital expenditures)

	<u>Actual</u>	<u>Encumbered</u>	<u>Budget</u>	<u>Var to Budget</u>
Actual Expenditures	\$86,665,689	\$83,362,611	\$104,435	\$2,939
Budgeted Expenditures	\$100,686,313	\$98,266,931	\$1,416,245	\$58,688
% to Budget	86.1%	84.8%	\$1,922,120	\$1,052
Storm-related Overtime (51445)	\$78,396	\$23,100	\$355,000	\$0
Electricity (53102)	\$1,029,703	\$327,854	\$215,000	\$77,485
Refuse Disposal (53823)	\$1,617,034	\$304,034		
Legal (53828)	\$245,712	\$109,288		
Tax Refunds (53924)	\$137,515	\$0		

Target Floor Fd Bal. Actual Fund Bal.

INSURANCE FUNDS

Health Insurance Fund	\$2,327,226	\$2,527,591	The Health Insurance Fund balance is 23.6% of full year projected expenses - target floor reserve is 25%.
General Insurance Fund	\$1,000,000	\$2,332,199	The fund is used to pay Liability & Worker's Compensation insurance premiums for both the Town and BOE, on-going heart & hypertension claims from police officers, widow/widower heart & hypertension claims, "fronting" reimbursable environmental remediation costs, small equipment claims where Town elects to self-insure and deductibles. Town policy is a \$1 million floor and ceiling at 5% of General Fund budget (or \$4,980,635 for FY24). Displayed fund balance is net of H&H reserve and encumbrances for self-insured claims.

TOTAL INSURANCE FUNDS

\$3,327,226 \$4,859,790

**Town of Berlin
Financial Status Report
Board of Finance Meeting of June 11, 2024**

PENSION FUND

	<u>Closed Plan</u>	<u>Police Plan</u>	<u>Notes</u>
Total Liability (as of 7/1/2023)	\$4,726,976	\$7,289,488	The Closed Town of Berlin Retirement Income (Defined Benefit) Plan was amended for the last time effective July 1, 2000. As a result of this final amendment no new Town employees were eligible to participate in the plan.
Cash Balances:			
Prudential	\$2,034,793	\$0	
ICMA Plus	\$2,154,219	\$0	
Webster	\$0	\$6,219,569	Closed DB Pension Plan Census
	<u>\$4,189,012</u>	<u>\$6,219,569</u>	3 active participants all eligible to retire; 11 annuitants receiving monthly checks Annual annuity payments & total monthly fees: \$152,000

Funding % - Total 88.6%
Funding % - DB 43.0%

Unfunded Liability **(\$537,964)** **(\$1,069,919)**

ACTIVE CAPITAL PROJECTS

	<u>% Complete*</u>	<u>Project Balance**</u>	<u>PBC Managed</u>	<u>Department</u>	<u>Notes</u>
4-Bridge Rehabilitation	91%	\$0		Public Works	Current Phase: close out with the State of CT
Highway Wash Bay	94%	\$1,563		Facilities	Current Phase: construction
55 Steele Boulevard	38%	\$0		Economic Dev.	Building 3 of 3 from Newport's original Farmington Ave plans
Sidewalk Upgrades	100%	\$0		Public Works	Current Phase: final reporting to State of CT
3-Road Project (CRCOG Pre-Funded Construction)	78%	\$0		Public Works	Current Phase: finalize
Kensington Road Bridge - Design Phase	41%	\$0		Public Works	Current Phase: design (local funded); once project is approved by DOT, CRCOG grant will pre-funded for bid amount + contingency & incidentals
Percival Soccer Field	96%	\$77,350		Public Grounds	Current Phase: close out
Biscoglio Field Turf (DEEP Grant)	100%	\$0		Public Grounds	Current Phase: close out
Willard HVAC Upgrades (ARPA Funds)	66%	\$277,598	PBC	Facilities	Current Phase: construction; Balance is ARPA - need to reallocate by 12/31/2024
Willard HVAC Upgrades (Local Funds)	92%	\$0	PBC	Facilities	Current Phase: construction
Police Station Renovation	29%	\$0	PBC	Facilities	Current Phase: construction

* % complete represents invoices received versus total expected project cost - this metric will lag actual construction completion
** Capital projects fund balance includes encumbrances.

Risks

Description	Projected - Low	Projected - High	Probability
RECEIPTS			
VNA	(\$150,000)	(\$175,000)	Medium/High
Town Clerk Fees	(\$90,000)	(\$90,000)	High
EXPENDITURES			

TOTAL
Total excluding Pension payouts

(\$240,000)
 (\$240,000)

(\$265,000)
 (\$265,000)

Opportunities

Description	Projected - Low	Projected - High	Probability
RECEIPTS			
Interest	\$900,000	\$900,000	High
Building Inspection	\$450,000	\$450,000	High
EXPENDITURES			
Vacant positions (wages & benefits)	\$1,750,000	\$1,750,000	High

TOTAL
\$3,100,000
\$3,100,000

NET RISKS/OPPORTUNITIES

\$2,860,000

\$2,835,000

6/30/2023 General Fund Unassigned Fund Balance (audited)

\$16,436,763

\$16,436,763

Non-Budgeted Appropriation of FY24 General Fund Unassigned Fund Balance:

Large dump truck body replacement (in lieu of vehicle replacements)	(\$275,000)	(\$275,000)
Vans (3 school vans)	(\$125,000)	(\$125,000)
Camera Upgrades (districtwide)	(\$195,000)	(\$195,000)
Timberlin on-course bridges	(\$10,000)	(\$10,000)
Pickup Truck (Highway)	(\$65,000)	(\$65,000)
Police Modems (and related hardware) (IT/Police)	(\$50,000)	(\$50,000)
Police Vehicles	(\$200,000)	(\$200,000)
Replace equipment at Little People's Playground	(\$200,000)	(\$200,000)
Track Snow Machine (Grounds)	(\$80,000)	(\$80,000)
Police Station	(\$1,000,000)	(\$1,000,000)
Resurface Basketball/Tennis Courts (assume yr 7) (BHS)	(\$75,000)	(\$75,000)
Non-Budgeted Appropriatio for Local Match of State Grants	(\$150,000)	(\$150,000)

FY25 Budgeted Appropriation of General Fund Unassigned Fund Balance:

ADEC of closed defined benefit pension plan	(\$652,688)	(\$652,688)
Requested capital removed from FY25 Town Manager's budget proposal	(\$1,251,320)	(\$1,251,320)
Request to the Town Council (5/7) for sidewalk grant match (\$3.2M grant)	(\$800,000)	(\$800,000)

Projected 6/30/2024 General Fund Unassigned Fund Balance

\$14,167,755

\$14,142,755

14.1%

14.1%

13.8%

13.8%

Town of Berlin
 Financial Status Report
 Board of Finance Meeting of June 11, 2024

	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>TOTAL</u>	<u>YTD</u>
FY2019	55,212	74,521	82,025	142,845	81,705	58,331	97,213	71,442	119,187	72,239	90,498	100,562	1,045,780	945,218
FY2020	47,155	82,851	58,019	85,737	58,047	51,550	62,354	63,243	62,270	99,186	51,272	76,057	797,741	721,684
FY2021	48,132	56,105	61,099	53,775	54,553	64,397	66,910	57,967	78,281	82,029	27,123	107,013	757,385	650,372
FY2022	51,814	67,134	56,464	49,192	39,038	32,530	43,379	48,339	70,744	45,424	48,569	61,528	614,156	552,628
FY2023	43,842	57,446	67,243	57,167	52,526	61,072	45,590	26,033	53,655	60,131	55,054	54,550	634,309	579,759
FY2024	37,692	53,924	36,570	39,543	51,115	40,460	28,414	63,876	55,144	45,533	38,973	(54,550)	491,244	491,244
CY vs. PY	(6,150)	(3,522)	(30,673)	(17,624)	(1,411)	(20,612)	(17,176)	37,843	1,489	(14,598)	(16,081)	(54,550)		

