

# Timberlin

# Donation

# Packet



## Level 1

Product: Commemorative Sign on Golf Course

- \$50
- 4x6 Aluminum Sign by Vital Signs.
- The sign can be placed around the golf course.

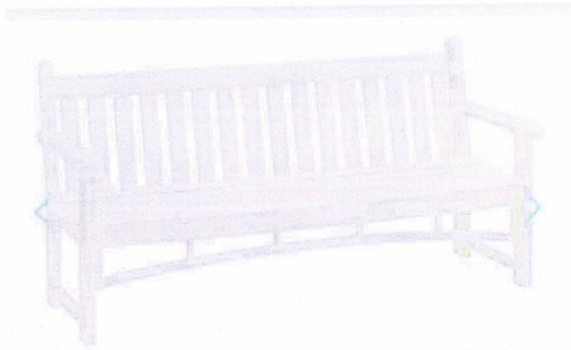
## Level 2

Product: Planting a Tree on Golf Course

- \$500 - \$750
- Ornament Trees (Flowering Trees)
  - Tree Form Hydrangea
  - Cherry Tree
- Shade Tree
  - Maple Tree
  - Oak Tree

## Level 3

Product: Bench on Golf Course

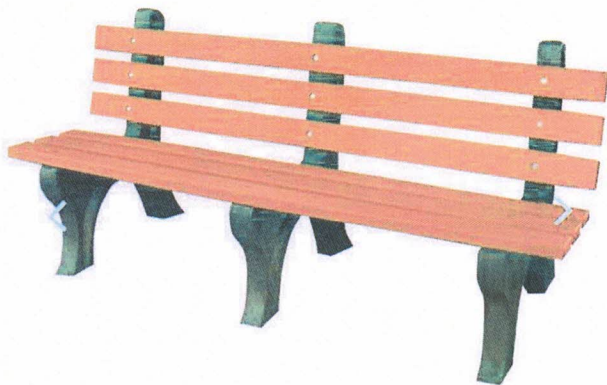


### 6' HERITAGE BENCH

\$1,099.99 to \$1,199.99

SKU: 6' Heritage Bench

COLOR:



### HIGH BACK BENCH

\$899.99 to \$1,199.99

SKU: High Back Bench

SIZE :

4 Feet

6'

COLOR:



### FLAT BACK BENCH

\$799.99 to \$999.99

SKU: Flat Back Bench

SIZE :

4 Foot

6 Foot

COLOR:



**Timberlin Golf Course Financial Results**  
**YTD MARCH**

**FY 2023-24**

(Does not include indirect cost of Town staff providing services that would otherwise be purchased by Timberlin)

	FY 2024		FY 2023		FY 2024 to FY 23		NOTES
	Budget	YTD Act	% of Budget	Budget	YTD Act	% of Budget	
<b>Revenue:</b>							
Daily Passes (Greens Fees)	\$814,918	\$497,307	61.0%	\$757,110	\$425,145	56.2%	4.9pp
Season Passes	\$205,578	\$124,915	60.8%	\$186,625	\$123,110	66.0%	-5.2pp
Golf Carts	\$476,693	\$283,687	59.5%	\$388,474	\$256,377	66.0%	-6.5pp
Driving Range	\$20,000	\$14,588	72.9%	\$0	\$178	N/A	N/A
Restaurant Rent	\$47,600	\$33,955	71.3%	\$47,600	\$33,260	69.9%	1.5pp
Golf Pro Rent	\$0	\$0	N/A	\$2,770	\$1,731	62.5%	N/A
	\$1,564,789	\$954,452	61.0%	\$1,382,579	\$839,801	60.7%	0.3pp
<b>Expenditure:</b>							
Wages/Salaries	\$604,740	\$390,417	64.6%	\$536,642	\$294,240	54.8%	-9.7pp
Fringe Benefits	\$219,712	\$160,104	72.9%	\$158,327	\$106,076	67.0%	-5.9pp
53102 - Electricity	\$66,105	\$30,041	45.4%	\$60,156	\$32,839	54.6%	9.1pp
53105 - Natural Gas	\$22,500	\$16,385	72.8%	\$26,428	\$19,817	75.0%	2.2pp
53106 - Vehicle Fuel	\$1,750	\$16,756	32.4%	\$37,265	\$21,417	57.5%	25.1pp
53201 - Supplies	\$4,500	\$2,560	56.9%	\$3,235	\$1,718	53.1%	-3.8pp
53202 - Irrigation Materials	\$22,500	\$16,473	73.2%	\$34,514	\$16,562	48.0%	-25.2pp
53208 - Equipment (New)	\$8,663	\$4,532	52.3%	\$7,500	\$6,919	92.3%	39.9pp
53219 - Operating Materials	\$7,500	\$2,704	36.1%	\$7,500	\$3,215	42.9%	6.8pp
53233 - Auto Parts	\$35,500	\$25,325	71.3%	\$30,000	\$12,988	43.3%	-28.0pp
53241 - Sand & Stone	\$13,000	\$5,457	42.0%	\$10,000	\$3,065	30.7%	-11.3pp
53243 - Fertilizer, Seed, Chem.	\$130,000	\$126,474	97.3%	\$120,000	\$115,325	96.1%	-1.2pp
53245 - Maintenance & Repair	\$30,000	\$15,266	50.9%	\$27,500	\$15,183	55.2%	4.3pp
53501 - Pro share of cart rev.	\$0	\$0	N/A	\$15,133	\$15,133	100.0%	N/A
53510 - Golf Pro Contr. Serv.	\$90,000	\$90,000	100.0%	\$115,820	\$115,820	100.0%	0.0pp
53603 - Golf Cart Lease	\$80,087	\$80,077	100.0%	\$52,741	\$52,741	100.0%	0.0pp
53730 - Insurance	\$32,289	\$28,778	89.1%	\$37,664	\$37,664	100.0%	10.9pp
53813 - Computer Support	\$17,120	\$8,788	51.3%	\$8,000	\$5,691	71.1%	19.8pp
53823 - Refuse Disposal	\$7,890	\$4,574	58.0%	\$6,861	\$4,002	58.3%	0.4pp
53902 - Telephone	\$4,000	\$1,299	32.5%	\$2,000	\$1,163	58.1%	25.7pp
53917 - Water & Sewer	\$14,641	\$24,948	170.4%	\$13,310	\$7,923	59.5%	-110.9pp
53932 - Waterways Treatment	\$6,000	\$1,925	32.1%	\$10,000	\$0	0.0%	-32.1pp
53940 - Advertising	\$10,000	\$9,500	95.0%	\$8,500	\$8,500	100.0%	5.0pp
53941 - Bank charges	\$38,241	\$15,775	41.3%	\$33,496	\$21,499	64.2%	22.9pp
53944 - Organizational Fees	\$2,000	\$1,243	62.2%	\$650	\$220	33.8%	-28.3pp
53945 - Training	\$300	\$125	41.7%	\$300	\$225	75.0%	33.3pp
53950 - Internet Service	\$11,762	\$2,972	25.3%	\$5,881	\$3,950	67.2%	41.9pp
Capital Items	\$10,000	\$10,000	100.0%	\$0	\$0	N/A	N/A
	\$1,540,800	\$1,092,496	70.9%	\$1,369,423	\$923,895	67.5%	-3.4pp
<b>NET INCOME</b>	<b>\$23,989</b>	<b>(\$138,044)</b>	<b>-57.5.4%</b>	<b>\$13,156</b>	<b>(\$84,094)</b>	<b>-639.2%</b>	<b>63.8pp</b>

In new Pro contract (Jan '23) Town retains this revenue

Jan '23 Pro contract removed this charge

N/A Jan '23 Pro contract removed this charge

Timing - FY23 pd in August, FY24 pd quarterly

**FY24 - BUDGET VS ACTUAL for MARCH (3/28/24)**  
**GENERAL FUND - EXPENSE**

DEPT/ACCOUNT	DESCRIPTION	ADOPTED	BUDGET AMENDS	AMENDED	MAR		YTD		%		
					EXPENSE	AMENDED	EXPENSE	ENCUM+EXP	BALANCE	REMAIN.	
<b>2543 - Golf Course</b>											
<b>51 Wages-Salaries</b>											
001.25.2543.0.51100.00000	Department Head	75,000	2,625	77,625	5,971	77,625	56,726	0	56,726	20,899	26.9%
001.25.2543.0.51125.00000	Mid-Managers Personnel	103,041	0	103,041	7,926	103,041	75,299	0	75,299	27,742	26.9%
001.25.2543.0.51135.00000	Blue Collar Personnel	200,772	0	200,772	13,692	200,772	132,047	0	132,047	68,725	34.2%
001.25.2543.0.51160.00000	Stirts, Rngrs, Golf Carts	139,776	0	139,776	0	139,776	82,740	0	82,740	57,036	40.8%
001.25.2543.0.51305.00000	Commission Secretaries	1,625	0	1,625	100	1,625	800	0	800	825	50.8%
001.25.2543.0.51400.00000	Overtime	31,226	0	31,226	0	31,226	14,370	0	14,370	16,856	54.0%
001.25.2543.0.51510.00000	Part time & Summer Help	50,000	0	50,000	973	50,000	26,784	0	26,784	23,216	46.4%
001.25.2543.0.51805.00000	Longevity	3,300	0	3,300	0	3,300	1,650	0	1,650	1,650	50.0%
	<b>Wages-Salaries Total</b>	<b>604,740</b>	<b>2,625</b>	<b>607,365</b>	<b>28,662</b>	<b>607,365</b>	<b>390,417</b>	<b>0</b>	<b>390,417</b>	<b>216,948</b>	<b>35.7%</b>
<b>52 Fringe Benefits</b>											
001.25.2543.0.52010.00000	Worker's Compensation	21,594	0	21,594	1,222	21,594	16,051	0	16,051	5,543	25.7%
001.25.2543.0.52100.00000	Social Security	46,379	201	46,580	2,019	46,580	28,422	0	28,422	18,158	39.0%
001.25.2543.0.52110.00000	Unemployment Compensation	17,500	0	17,500	0	17,500	838	16,500	17,338	162	0.9%
001.25.2543.0.52200.00000	Pension	32,460	263	32,723	2,200	32,723	19,787	0	19,787	12,936	39.5%
001.25.2543.0.52220.00000	Insurance, Life, Disability	2,007	22	2,029	122	2,029	1,097	910	2,007	22	1.1%
001.25.2543.0.52235.00000	Health Insurance	92,772	0	92,772	0	92,772	92,052	0	92,052	720	0.8%
001.25.2543.0.52300.00000	Uniforms	7,000	0	7,000	183	7,000	1,858	2,602	4,460	2,540	36.3%
	<b>Fringe Benefits Total</b>	<b>219,712</b>	<b>486</b>	<b>220,198</b>	<b>5,746</b>	<b>220,198</b>	<b>160,104</b>	<b>20,012</b>	<b>180,117</b>	<b>40,081</b>	<b>18.2%</b>
<b>53 Professional/Technical</b>											
001.25.2543.0.53102.00000	Electricity	71,105	(5,000)	66,105	3,897	66,105	30,041	24,369	54,410	11,695	17.7%
001.25.2543.0.53105.00000	Natural Gas	22,500	0	22,500	4,997	22,500	16,385	5,065	21,450	1,050	4.7%
001.25.2543.0.53106.00000	Vehicle Fuel	51,750	0	51,750	634	51,750	16,756	25,977	42,733	9,017	17.4%
001.25.2543.0.53201.00000	Supplies	4,500	0	4,500	949	4,500	2,560	1,030	3,590	910	20.2%
001.25.2543.0.53202.00000	Irrigation	22,500	0	22,500	880	22,500	16,473	5,092	21,565	935	4.2%
001.25.2543.0.53208.00000	Equipment	10,000	(1,337)	8,663	0	8,663	4,532	2,839	7,370	1,293	14.9%
001.25.2543.0.53219.00000	Operating Materials	7,500	0	7,500	735	7,500	2,704	4,102	6,806	694	9.3%
001.25.2543.0.53233.00000	Auto Parts	35,500	0	35,500	1,965	35,500	25,325	3,650	28,975	6,525	18.4%
001.25.2543.0.53241.00000	Sand & Stone	13,000	0	13,000	790	13,000	5,457	2,043	7,500	5,500	42.3%
001.25.2543.0.53243.00000	Fertilizer, Seed, Chem.	130,000	0	130,000	842	130,000	126,474	367	126,841	3,159	2.4%
001.25.2543.0.53245.00000	Maintenance & Repair	30,000	0	30,000	0	30,000	15,266	9,501	24,767	5,233	17.4%
001.25.2543.0.53510.00000	Golf Pro Contr. Serv.	90,000	0	90,000	45,000	90,000	90,000	0	90,000	0	0.0%
001.25.2543.0.53603.00000	Golf Cart Lease	78,750	1,337	80,087	0	80,087	80,077	0	80,077	10	0.0%
001.25.2543.0.53730.00000	Insurance	32,289	0	32,289	7,194	32,289	28,778	3,000	31,778	511	1.6%
001.25.2543.0.53813.00000	Computer Support	17,120	0	17,120	3,508	17,120	8,788	1,996	10,784	6,336	37.0%
001.25.2543.0.53823.00000	Refuse Disposal	7,890	0	7,890	572	7,890	4,574	2,287	6,861	1,029	13.0%
001.25.2543.0.53902.00000	Telephone	4,000	0	4,000	135	4,000	1,299	1,240	2,539	1,461	36.5%
001.25.2543.0.53917.00000	Water & Sewer	14,641	4,299	18,940	7,321	18,940	24,948	11,992	36,940	(18,000)	-95.0%
001.25.2543.0.53932.00000	Waterways Treatment	6,000	700	6,700	0	6,700	1,925	4,775	6,700	0	0.0%
001.25.2543.0.53940.00000	Advertising	10,000	0	10,000	0	10,000	9,500	0	9,500	500	5.0%
001.25.2543.0.53941.00000	Bank charges	33,241	5,000	38,241	1,008	38,241	14,106	0	14,106	24,135	63.1%
001.25.2543.0.53944.00000	Organizational Fees	2,000	0	2,000	0	2,000	1,243	115	1,358	642	32.1%
001.25.2543.0.53945.00000	Training	300	0	300	0	300	125	0	125	175	58.3%
001.25.2543.0.53950.00000	Internet Service	11,762	(4,999)	6,763	257	6,763	2,972	795	3,767	2,996	44.3%
	<b>Professional/Technical Total</b>	<b>706,348</b>	<b>0</b>	<b>706,348</b>	<b>80,684</b>	<b>706,348</b>	<b>530,306</b>	<b>110,236</b>	<b>640,542</b>	<b>65,806</b>	<b>9.3%</b>
<b>54 Capital Outlays</b>											
001.25.2543.0.54000.00145	Utility Vehicle	0	2,500	2,500	0	2,500	0	2,500	2,500	0	0.0%
001.25.2543.0.54000.00516	Bridges	0	10,000	10,000	0	10,000	10,000	0	10,000	0	0.0%
	<b>Capital Outlays Total</b>	<b>0</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>12,500</b>	<b>10,000</b>	<b>2,500</b>	<b>12,500</b>	<b>0</b>	<b>0.0%</b>
	<b>Golf Course Total</b>	<b>1,530,800</b>	<b>15,611</b>	<b>1,546,411</b>	<b>115,092</b>	<b>1,546,411</b>	<b>1,090,827</b>	<b>132,748</b>	<b>1,223,575</b>	<b>322,836</b>	<b>20.9%</b>

# Golf Course Report

## April 18, 2024

### 30-Day Recap of Operations and Benchmarks

- Riding around the course, you can see the Golf Course is in wonderful shape and more importantly in good health.
- Early season Bunker Maintenance
  - We will re-edge the bunkers to give it a new look and feel.
  - The sand will be cultivated and refilled to have proper sand depth.
- We are purchasing a used John Deere Greens mover
  - Should be with us by June.
- Bridge Update
  - Steve Waznia is meeting with Cardinal Engineering.\
    - Do we need Army Core of Engineer and Deep?
    - May use town funds versus LoCip.
    - If town funds are used, we do not need DEEP and Army Core of Engineer.
- Bunker Update
  - We received a quote from Stonehedge for felt lining and prevailing wages.
  - We are waiting for the same quote from US Pitch Mark and Michelangelo.
  - Once we get the three quotes, they will be given to CIRMA.
  - CIRMA should recalculate our claim amount that reflects prevailing wages.
  - We will then write up a RFP for a bunker project with capillary concrete and prevailing wages.
- CIP Projects
  - Cart Path - #16
    - Scheduled to be done in April 24
  - 2024 Fall –
    - Phase 1 for Hole #2
    - Hole # 5 Cart Path
- The 50<sup>th</sup> Clock will be installed next week.

### Looking Ahead/Goals

- Continue to work with Golf Commission on new, innovative ways to increase play and revenues.

# May 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

VERTICUT / Top Dress Greens Only  
- GRANULAR APP GREENS

← AERATION →

GREENS ONLY GRANULAR APP ROUGH

START OF BUNKER MAINTENANCE

- SAND REFILL - BUNKER EDGING

← Bunker Maintenance →

PLANT CLUBHOUSE FLOWERS

Notes - Purchase Flowers Mid Month  
SPRAY Chemicals greens, rough, tees, Daily

RAKE BUNKERS 2/3 time  
(Monday, Wednesday, Friday)

# **Golf Pro Report**

## **APRIL 2024**

### **30-Day Recap of Operations and Benchmarks**

- The Golf Course opened on Friday March 22nd. Exactly 1 day earlier than 2023.
- Blast email newsletter was sent at the beginning of March and April. I will be contributing to the monthly newsletter.
- Created google document that is shared with the Director of Golf for both outings/events and leagues. This will be a great communication tool because it can be accessed at any time and updated/shared.
- Began registration for PGA Jr League already 30+ registered. Starts in June.
- Conducted Junior Clinic during April school break. We had 4 participants.
- Women and Wine Clinics start April 22<sup>nd</sup>. 28 signed up for week 1. This is a great program for beginners.
- Leagues have been finalized; we will be hosting 29 leagues Monday-Friday. Most are in the afternoon and use both sides. This is more leagues than ever with 1 new addition. League greens fees account for 15-20% of our overall revenue. In 2011 we had 6-8 leagues and in 2023 29 leagues. The only downside, there is no public play during league time.
- The Golf Shop merchandising process is about 90% complete. We will adjust on the fly if issues arise. The vending machine is operable and products are available during vending hours.
- Junior golf program for St Paul Middle School has been developed and will start April 16th. The 6-week program is for students at the school. Us hosting this program is a large part of why they are coming back to Timberlin with their golf outing after years hosting it other places. There are a record 22 kids signed up for this years Spring St Paul Golf Program.
- I have submitted our application for The Walter Lowell Distinguished Public Golf Course of the Year with the CT PGA.
- I have been updating the tee sheet. The new system is nice, and I am learning how to navigate it so the tee sheet is set up properly.
- Attached you will see my recommendations for the golf course improvements, trees, and bunkers.
- Attached you will see the 2023-2024 Revenue Comparison.
- The Rustek family was interested in dedicating the tree that was relocated at the top of the hill on hole 17 to Jon with a plaque by the tree. I am in full support of it.

### **Successes and Challenges**

- The staff has done a great job getting the season started with minimal issues.

### **Customer Satisfaction**

- I have heard good things about the golf course condition to start the season.

### **Staffing Report**

- Both of my Assistant Professionals are back for the 2024 season.

### **Looking Ahead/Goals**

- Leagues begin in April.
- Build plans for our junior summer instructional programs.
- Set up the electronic tee sheet to reflect our outing, league, and organization schedule.
- Host successful opening events for our clubs/organizations
- Prepare for our first outing in April.
- Update the website with any new content.
- Continue to work with Golf Commission on anything I can do to help the operation.



Improvement		Trees	Bunkers
Hole 1	Cart Path Left Off Tee	N/A	Far Right Greenside Bunker Take Out
Hole 2	Finish Left Side Project. Cart Path Left Side From Tee To Green.	Take Down All But A Few Trees Left Side. Expose Beautiful Rock Wall And Grow Grass	Short Right Fairway Bunker Take Out
Hole 3	Curb Greenside. Need To Grow Grass Right Of Green.	N/A	Make Both Greenside Bunkers Smaller To Make Runway To Green Wider.
Hole 4	N/A	N/A	Front Bunker Gone And Becomes False Front Collection Area (Fairway)
Hole 5	Cart Path Runs Through Trees On Right Tee To Green	Continue To Clear Out Right Side	Bunker Greenside Left Smaller
Hole 6	Left Side By 2nd Tee Project To Have Grass	Any Unnecessary Trees Down Right Side Of The Hole	Left Fairway Bunker Take Out
Hole 7	N/A	Thin Out Trees Between 7 & 1	Take Out Far Right Greenside Bunker And Make Front Greenside Bunkers Smaller For A Wider Run-Up
Hole 8	N/A	Trees Down Left Side Of Hole 150 and In Thin Out	Far Left Greenside Bunker Take Out
Hole 9	Fix Greenside Cart Path	N/A	Fairway Bunker Take Out
Hole 10	N/A	N/A	Far Right Fairway Bunker Take Out. Left Fairway Bunker Take Out
Hole 11	Curb Cart Path Greenside Always Keep Area Around Pond Cut Down. Better Drop Areas	N/A	Right Fairway Bunker Level Out Bank. Greenside Bunker Make Smaller To The Left To Give A Wider Run-Up
Hole 12	Cart Path All The Way Down Right Side Tee To Green	N/A	Left Greenside Bunker Take Out
Hole 13	Cart Path All The Way Down Right Side Tee To Green	Tree On Hill Right Side Tee Shot Take Out. Thin Out Right Side Past Bridge	Left Fairway Bunker Take Out. Greenside Bunker Take Out Front Side And Make Collection Area (Fairway). Keep Far Side For Greenside Bunker
Hole 14	Do Something With Bank Behind Green To Make Look Nice	N/A	N/A
Hole 15	Cart Path Greenside and Curbed	N/A	Far Right Fairway Bunker Take Out. Left Side Greenside Bunker Make Smaller, Make Front Part Collection Area (Fairway)
Hole 16	Cart Path All The Way Down Right Side Tee To Green	N/A	Make Left Greenside Bunker Smaller For A Larger Run-Up
Hole 17	Cart Path All The Way Down Left Side Tee To Green	Tree Over Right Side Bunker Take Out	Left Greenside Bunker Take Out And Make Collection Area (Fairway)
Hole 18		3 Trees On Corner Take Out	Short Right Fairway Bunkers Take Out.

2023

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Passes	\$0.00	\$0.00	\$123,110.00									
Greens Fee	\$0.00	\$0.00	\$9,524.25									\$123,110.00
Cart Fee	\$0.00	\$0.00	\$4,152.71									\$9,524.25
Driving Range	\$0.00	\$0.00	\$178.00									\$4,152.71
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136,964.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Days Open	0	0	8									
Rounds	0	0	579									

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2024

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Passes	\$0.00	\$0.00	\$124,400.00									
Greens Fee	\$0.00	\$0.00	\$12,832.50									\$124,400.00
Cart Fee	\$0.00	\$0.00	\$7,429.10									\$12,832.50
Driving Range	\$0.00	\$0.00	\$1,342.00									\$7,429.10
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$146,003.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Days Open	0	0	7									
Rounds	0	0	683									

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<b>Revenue</b>	<b>2023</b>	<b>2024</b>	<b>+/-</b>
Rounds	\$136,964.96	\$146,003.60	\$9,038.64
Revenue Per Round	579	683	104
CIP	\$236.55	\$213.77	-\$63,768.00
	\$64,816.00	\$1,048.00	
			2023 TOTAL CIP NOT BY MONTH



February 5, 2024

To Whom It May Concern:

The Italian Club (IPIC) are soliciting auction and raffle items for raffle being held at on June 1<sup>st</sup>, 2024 at the Italian Club. All the money raised through their raffle will go to the CT Breast Health Initiative, Inc.'s 2024 RACE IN THE PARK which will be held on May 11, 2024.

Thanks to the generous donations of sponsors, area business and RACE participants from the CT RACE IN THE PARK and all other CT BHI events, more than \$4.3 million has been granted to Connecticut organizations for breast cancer education and research.

***The mission of the Connecticut Breast Health Initiative, Inc. is to make a difference locally in the fight against breast cancer through education and research.*** As such, all money raised by CT BHI stays in Connecticut.

We hope you will be able to donate to the IPIC raffle. The CT Breast Health Initiative Inc. is a 501 (c) 3 organization as defined by the Internal Revenue Service. CT BHI's tax ID # is 20-0495573.

If I can be of any assistance, please do not hesitate to contact me.

Thank you for your support.

Joyce G. Bray, President  
CT Breast Health Initiative  
[info@ctbhi.org](mailto:info@ctbhi.org)  
(860) 827-7103

**IPIC raffle donation contact:** Tina Hans 860-983-6034 [tinadamshans@gmail.com](mailto:tinadamshans@gmail.com)