

1. What is the anticipated schedule for plan review, bidding, and construction?

PROJECT SCHEDULE KENSINGTO/TOD AREA SIDEWALK IMPROVEMENTS

<u>ITEM</u>	<u>START</u>	<u>COMPLETE</u>
NOTICE OF AWARD OF CCP GRANT	1/1/24	1/1/24
CCP CONTRACTING PERIOD	1/1/24	7/1/24
PERMITTING	1/1/24	11/1/24
BIDDING	1/1/25	4/15/25
NOTICE OF AWARD TO CONTRACTOR		5/15/25
NOTICE TO PROCEED TO CONTRACTOR		6/15/25
CONSTRUCTION PERIOD	6/15/25	11/30/25

- Will the selected consultant be making all changes to the plans, specifications, and cost estimates or will the design engineer ?
The selected consultant will make any required changes to the plans, specifications, and cost estimates.
- Who will be stamping the drawings and specifications? The Town anticipates working with the two sidewalk design firms to supply stamped drawings and specifications (as previously prepared) to the selected firm for various uses. However, include your approach on adapting or reusing existing work products from another design firm in the event that the Town is not able to supply these, and note any associated limitations/issues with stamping and/or utilizing such work products.
- What permits are required, have any permits been obtained? Is wetland mapping required ?
A wetlands permit has been obtained for one of the Norton Road sections. No wetlands mapping is anticipated to be required for any other segments. A DOT Encroachment Permit will be required for the work on Percival Avenue (State Route 71), which will involve the submission of stamped drawings. The selected contractor will also need to obtain a right-of-way permit from the Public Works Department, but that is administrative and will not involve the selected engineering firm.
- The scope of services indicates that the DOT is currently performing the environmental screening. If an archaeological survey or other environmental investigations are required, will the consultant or the Town provide those services?

If required, these additional services will be provided through the selected consultant.

What are the required qualifications for the construction observation personnel? The Town expects any construction inspection personnel and their coordinator(s) to have related experience with sidewalk and road projects, successful experience working for the Town of Berlin and/or other Towns, and expertise in administering State-funded projects (particularly projects administered by the Department of Transportation). NICET certification(s) for construction inspection is considered a plus, but is not a requirement for this project.

6.

7. Will the CTDOT 4 volume construction documentation system be required for project records?

No. However, the Town requires a close-out package including as-builts after the project is completed, as well as other close-out documentation required by the State's Connectivity Program.

8. The hourly fee schedule form indicates that the hourly rates will be used for construction management (construction administration and observation) please confirm.

The Town is asking the consultant to provide hourly rates for all job classification categories that it anticipates will be required for this project.