

**Federal Single Audit
and
State Single Audit
of the
Town of Berlin, Connecticut
For the Year Ended June 30, 2023**

Town of Berlin, Connecticut
For the Year Ended June 30, 2023

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**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on
an Audit of Financial Statements Performed in
Accordance With *Government Auditing Standards***

Independent Auditors' Report

**Board of Finance
Town of Berlin, Connecticut**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Berlin, Connecticut ("Town") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 21, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Wethersfield, Connecticut
December 21, 2023

**Federal
Single
Audit**



**Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance;
and Report on Schedule of Expenditures of
Federal Awards Required by the Uniform Guidance**

Independent Auditors' Report

**Board of Finance
Town of Berlin, Connecticut**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Berlin, Connecticut's ("Town") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Town's major federal programs for the year ended June 30, 2023. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error; as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

**Board of Finance
Town of Berlin, Connecticut**

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Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We issued our report thereon, dated December 21, 2023, which contained unmodified opinions on those financial statements.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

PKF O'Connor Davies, LLP

Wethersfield, Connecticut
December 21, 2023

Town of Berlin, Connecticut

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal AL Number	Name of Funder Pass Through Entity	Identifying Number Assigned by Funder Pass Through Entity	Provided to Subrecipients	Total Expenditures
<u>U.S. Department of Agriculture</u>					
Child Nutrition Cluster:					
School Breakfast Program	10.553	State Department of Education	12060-SDE64370-20508	\$ -	\$ 86,670
National School Lunch Program	10.555	State Department of Education	12060-SDE64370-20560	-	417,914
National School Lunch Program - Commodities	10.555	State Department of Administrative Services	N/A	-	<u>43,291</u>
Total Child Nutrition Cluster					\$ 547,875
COVID-19 State Administrative Expense for Child Nutrition - Supply					
Chain Assistance Grants	10.560	State Department of Education	12060-SDE64370-23126	-	73,007
COVID-19 Pandemic EBT Administrative Costs	10.649	State Department of Education	12060-SDE64370-29802	-	<u>3,140</u>
Total U.S. Department of Agriculture					<u>624,022</u>
<u>U.S. Department of Transportation</u>					
Highway Planning and Construction	20.205	State Department of Transportation	12062-DOT57161-22108 007-190	-	<u>34,806</u>
<u>U.S. Department of the Treasury</u>					
Coronavirus State and Local Fiscal Recovery Funds		Direct	N/A	-	330,815
Coronavirus State and Local Fiscal Recovery Funds - ARPA-Free Meals for Students		State Department of Education	12060-SDE64370-28105	-	<u>502,459</u>
Total Coronavirus State and Local Fiscal Recovery Funds	21.027				<u>833,274</u>
<u>U.S. National Endowment for the Arts</u>					
Promotion of the Arts Partnership Agreement	45.025	State Department of Economic and Community Development	12060-ECD46820-20328	-	<u>432</u>
<u>U.S. Environmental Protection Agency</u>					
Drinking Water State Revolving Fund (DWSRF) Cluster					
Drinking Water State Revolving Fund - Construction Subsidy		State Department of Public Health	12060-DPH48770-22467	-	222,032
Drinking Water State Revolving Fund - Revenue Bonds		State Department of Public Health	21018-DPH48770-42319	-	<u>1,029,914</u>
Total Drinking Water State Revolving Fund (DWSRF) Cluster	66.468				1,251,946
Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Cooperative Agreements	66.818	Capitol Region Council of Governments	N/A	-	<u>2,517</u>
Total U.S. Environmental Protection Agency					<u>1,254,463</u>

(Continued)

See Notes to Schedule of Expenditures of Federal Awards.

Town of Berlin, Connecticut

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal AL Number	Name of Funder Pass Through Entity	Identifying Number Assigned by Funder Pass Through Entity	Provided to Subrecipients	Total Expenditures
<u>U.S. Department of Education</u>					
Title I - Grants to Local Educational Agencies		State Department of Education	12060-SDE64370-20679-2022	\$ -	\$ 72,772
Title I - Grants to Local Educational Agencies		State Department of Education	12060-SDE64370-20679-2023	-	<u>27,304</u>
Total Title I - Grants to Local Educational Agencies	84.010				\$ 100,076
Special Education Cluster (IDEA):					
COVID-19 Special Education - Grants to States (IDEA, Part B) - Special Education Activities		State Department of Education	12060-SDE64370-20977-2021	-	10,000
Special Education - Grants to States (IDEA, Part B) - Paraeducator Professional Development Activities		State Department of Education	12060-SDE64370-20977-2021	-	4,994
Special Education - Grants to States (IDEA, Part B)		State Department of Education	12060-SDE64370-20977-2022	-	172,540
Special Education - Grants to States (IDEA, Part B)		State Department of Education	12060-SDE64370-20977-2023	-	390,110
Special Education - Grants to States (IDEA, Part B) - SEDS Implementation		Direct	N/A	-	5,000
Special Education - Grants to States (IDEA, Part B) - CT - SEDS Implementation Stipend		State Department of Education	12060-SDE64370-20977-2023	-	15,750
COVID-19 American Rescue Plan - Special Education - Grants to States (IDEA, Part B)		State Department of Education	12060-SDE64370-23083-2022	-	<u>74,423</u>
Total Special Education - Grants to States (IDEA, Part B)	84.027				<u>672,817</u>
Special Education - Preschool Grants (IDEA Preschool)		State Department of Education	12060-SDE64370-20983-2022	-	21,439
COVID-19 American Rescue Plan - Special Education - Preschool Grants (IDEA Preschool)		State Department of Education	12060-SDE64370-29684-2022	-	<u>10,666</u>
Total Special Education - Preschool Grants (IDEA Preschool)	84.173				<u>32,105</u>
Total Special Education Cluster (IDEA)					704,922
Career and Technical Education - Basic Grants to States (Perkins IV)	84.048	State Department of Education	12060-SDE64370-20742-2023	-	21,977
English Language Acquisition State Grants (Title III, Part A)		State Department of Education	12060-SDE64370-20868-2022	-	2,576
English Language Acquisition State Grants (Title III, Part A)		State Department of Education	12060-SDE64370-20868-2023	-	<u>6,438</u>
Total English Language Acquisition State Grants (Title III, Part A)	84.365				9,014
Supporting Effective Instruction State Grants		State Department of Education	12060-SDE64370-20858-2022	-	43,124
Supporting Effective Instruction State Grants		State Department of Education	12060-SDE64370-20858-2023	-	<u>630</u>
Total Supporting Effective Instruction State Grants	84.367				43,754
Student Support and Academic Enrichment Program	84.424	State Department of Education	12060-SDE64370-22854-2022	-	10,000

(Continued)

See Notes to Schedule of Expenditures of Federal Awards.

Town of Berlin, Connecticut

**Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023**

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal AL Number	Name of Funder Pass Through Entity	Identifying Number Assigned by Funder Pass Through Entity	Provided to Subrecipients	Total Expenditures
<u>U.S. Department of Education (continued)</u>					
Education Stabilization Fund (ESF):					
COVID-19 Elementary and Secondary School Emergency Relief Fund - Bonus Special Populations Recovery Grant	84.425D	State Department of Education	12060-SDE64370-29571-2021	\$ -	\$ 24,987
COVID-19 Elementary and Secondary School Emergency Relief Fund - Bonus Dyslexia Recovery Grant	84.425D	State Department of Education	12060-SDE64370-29571-2021	-	11,700
COVID-19 Elementary and Secondary School Emergency Relief Fund - Special Education Recovery Activities Grant	84.425D	State Department of Education	12060-SDE64370-29571-2021	-	25,788
COVID-19 Elementary and Secondary School Emergency Relief Fund	84.425D	State Department of Education	12060-SDE64370-29571-2021	-	140,064
COVID-19 Elementary and Secondary School Emergency Relief Fund - State Set Aside	84.425D	State Department of Education	12060-SDE64370-29571-2021-82079	-	119,820
COVID-19 American Rescue Plan - Elementary and Secondary School Emergency Relief Fund	84.425U	State Department of Education	12060-SDE64370-29636-2021	-	338,522
COVID-19 American Rescue Plan - Elementary and Secondary School Emergency Relief Fund - Homeless Children and Youth	84.425W	State Department of Education	12060-SDE64370-29650-2022	-	<u>5,717</u>
Total Education Stabilization Fund (ESF)	84.425				\$ 666,598
Total U.S. Department of Education					<u>1,556,341</u>
∞ <u>U.S. Department of Health and Human Services</u>					
Voting Access for Individuals with Disabilities - Grants for Protection Advocacy Systems	93.618	Secretary of the State	12060-SOS12500-21465	-	<u>6,568</u>
<u>U.S. Department of Homeland Security</u>					
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	State Department of Emergency Services and Homeland Security	12060-DPS32990-21891 DR4580	-	<u>4,361</u>
Total Expenditures of Federal Awards				<u>\$ -</u>	<u>\$ 4,314,267</u>
N/A - Not available or not applicable					(Concluded)

Town of Berlin, Connecticut

**Notes to Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023**

1. Basis of presentation

The accompanying schedule of expenditures of federal awards (“Schedule”) includes the federal award activity of the Town of Berlin, Connecticut (“Town”) under programs of the federal government. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”).

Because the Schedule presents only a selected portion of the operations of the Town, it is not intended to and does not present the financial position, changes in net position, changes in fund balance, or cash flows of the Town.

2. Summary of significant accounting policies

A. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

B. The Town has elected not to use the 10% *de minimis* indirect cost rate as allowed under the Uniform Guidance.

3. Noncash federal awards

The Town received and expended \$43,291 of USDA donated commodities under the National School Lunch Program.

4. Loan program

The following is a summary of the various loan program activity:

U.S. Environmental Protection Agency:
Passed through State Department of Public Health
66.468 Drinking Water State Revolving Fund - Revenue Bonds

Grant ID	Issue Date	Interest Rate	Original Amount	Balance July 1, 2022	Additions	Retired	Balance June 30, 2023
DWSRF 2023-7109	10/31/23	2.00%	(1)	\$ -	\$ 1,029,914	\$ -	\$ 1,029,914

(1) This loan is an interim funding obligation which was permanently financed after year end

5. Prior year findings and questioned costs

There were no prior year audit findings or questioned costs.

Town of Berlin, Connecticut

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2023**

I. Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: Unmodified opinion

Internal control over financial reporting:

Material weakness(es) identified?	_____	yes	_____ x _____	no none reported
Significant deficiency(ies) identified?	_____	yes	_____ x _____	
Noncompliance material to financial statements noted?	_____	yes	_____ x _____	no

Federal Awards

Internal control over major programs:

Material weakness(es) identified?	_____	yes	_____ x _____	no none reported
Significant deficiency(ies) identified?	_____	yes	_____ x _____	

Type of auditors' report issued on compliance for major programs: Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?

_____	yes	_____ x _____	no
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Identification of major programs:

AL Number(s)	Name of Federal Program or Cluster
21.027	Coronavirus State and Local Fiscal Recovery Funds
66.468	Drinking Water State Revolving Fund (DWSRF) Cluster
84.425	Education Stabilization Fund (ESF)

Dollar threshold used to distinguish between type A and type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?	_____ x _____	yes	_____	no
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II. Findings - Financial Statement Audit

None

III. Findings and Questioned Costs - Major Federal Award Programs Audit

None

**State
Single
Audit**



**Report on Compliance for Each Major State Program;
Report on Internal Control Over Compliance; and
Report on the Schedule of Expenditures of State Financial
Assistance Required by the State Single Audit Act**

Independent Auditors' Report

**Board of Finance
Town of Berlin, Connecticut**

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited the Town of Berlin, Connecticut's ("Town") compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town's major state programs for the year ended June 30, 2023. The Town's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error; as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

**Board of Finance
Town of Berlin, Connecticut**

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Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We issued our report thereon, dated December 21, 2023, which contained unmodified opinions on those financial statements.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

PKF O'Connor Davies, LLP

Wethersfield, Connecticut
December 21, 2023

Town of Berlin, Connecticut

**Schedule of Expenditures of State Financial Assistance
For the Year Ended June 30, 2023**

State Grantor/Pass Through Grantor/Program Title	State Grant Program Core CT Number	Passed Through to Subrecipients	Total Expenditures
Department of Education:			
Sheff Settlement - Open Choice Academic and Social Support	11000-SDE64370-12457	\$ -	\$ 119,350
Sheff - Open Choice - Acceptance Rate	11000-SDE64370-12457	-	6,900
Sheff - Open Choice - Educational Enhancement	11000-SDE64370-12457	-	6,860
Talent Development	11000-SDE64370-12552	-	3,000
Child Nutrition State Matching Grant	11000-SDE64370-16211	-	10,029
Healthy Foods Initiative	11000-SDE64370-16212	-	19,066
Adult Education	11000-SDE64370-17030	-	7,461
Health Services	11000-SDE64370-17034	-	17,788
School Breakfast	11000-SDE64370-17046	-	13,310
Open Choice	11000-SDE64370-17053-82160	-	682,002
Open Choice	11000-SDE64370-17053-82162	-	78,000
Department of Children and Families:			
Community Based Prevent Programs	11000-DCF91141-16092	-	7,299
Youth Services Bureau	11000-DCF91141-17052	-	14,102
Youth Services Bureau Enhancement	11000-DCF91141-17107	-	10,754
Department of Economic and Community Development:			
Brownfield Remediation Program	12052-ECD46260-35533	-	46,773
Brownfield Remediation Program - CT Sand & Stone	12060-ECD46260-35533	-	6,343
Arts Commission	12069-ECD46820-16258	-	568
Department of Housing:			
Affordable Housing Plan Grant Technical Assistance Program	12039-DOH46900-40233	-	6,019
Department of Emergency Services and Public Protection:			
Asset Forfeiture	12060-DPS32155-35142	-	30,695
Telecommunications Fund	12060-DPS32741-35190	-	289
Department of Energy and Environmental Protection:			
Community Conservation and Development	13019-DEP43310-41239	-	447,040
Department of Social Services:			
Medicaid	11000-DSS60000-16020	-	127,048
Office of Policy and Management:			
Property Tax Relief on Property of Totally Disabled Persons	11000-OPM20600-17011	-	3,124
Property Tax Relief for Veterans	11000-OPM20600-17024	-	8,111
Tiered Payment in Lieu of Taxes (PILOT)	11000-OPM20600-17111	-	21,772
Tiered Payment in Lieu of Taxes (PILOT) - MRSA	12060-OPM20600-35691	-	5,883
Municipal Revenue Sharing	12060-OPM20600-35458	-	403,928
Local Capital Improvement Program	12050-OPM20600-40254	-	241,055
Municipal Grants-in-Aid	12052-OPM20600-43587	-	1,593,642
Neglected Cemetary Account	12060-OPM20600-35570	-	3,332
Connecticut State Library:			
Connecticard Payments	11000-CSL66051-17010	-	6,946
Historic Documents Preservation Grant	12060-CSL66094-35150	-	7,500
CT Education Network	12060-CSL66094-43649	-	6,839

(Continued)

See Notes to Schedule of Expenditures of State Financial Assistance.

Town of Berlin, Connecticut

**Schedule of Expenditures of State Financial Assistance
For the Year Ended June 30, 2023**

State Grantor/Pass Through Grantor/Program Title	State Grant Program Core CT Number	Passed Through to Subrecipients	Total Expenditures
Department of Transportation:			
Town Aid Roads Grants Transportation Fund	12052-DOT57131-43455	\$ -	\$ 164,360
Town Aid Roads Grants Transportation Fund - STO	13033-DOT57131-43459	-	164,360
Community Connectivity - Lets Go CT Ramp-up Program	13033-DOT57124-43667	-	381,318
STEAP - Sidewalks	12052-DOT57191-40532	-	128,205
Local Transport Capital Improvement Program	13033-DOT57197-43584	-	<u>3,631,390</u>
Total State Financial Assistance Before Exempt Programs			<u>8,432,461</u>
<u>Exempt Programs:</u>			
Department of Education:			
Education Cost Sharing	11000-SDE64370-17041	-	5,886,220
Special Education - Excess Cost - Student Based	11000-SDE64370-17047	-	922,544
Office of Policy and Management:			
Municipal Transition Grant	11000-OPM20600-17103	-	371,935
Municipal Stabilization Grant	11000-OPM20600-17104	-	<u>258,989</u>
Total Exempt Programs			<u>7,439,688</u>
Total State Financial Assistance		<u>\$ -</u>	<u>\$ 15,872,149</u>

(Concluded)

See Notes to Schedule of Expenditures of State Financial Assistance.

Town of Berlin, Connecticut

**Notes to Schedule of Expenditures of State Financial Assistance
For the Year Ended June 30, 2023**

1. Basis of presentation

The accompanying schedule of expenditures of state financial assistance (“Schedule”) includes state grant activity of the Town of Berlin, Connecticut (“Town”), under programs of the State of Connecticut. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including general government, community development, public safety, public works, health and human services, recreation, library and education.

Because the Schedule presents only a selected portion of the operations of the Town, it is not intended to and does not present the financial position, changes in fund balance, changes in net position, or cash flows of the Town.

2. Summary of significant accounting policies

The accounting policies of the Town conform to accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board.

The information in the Schedule is based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule are reported on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

3. Loan program

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the Schedule shall include loans and loan activities. The following is a summary of the various loan program activity:

Department of Energy and Environmental Protection:

Clean Water Funds: (21015-DEP43720-42318)

Grant ID	Issue Date	Interest Rate	Original Amount	Balance July 1, 2022	Additions	Retired	Balance June 30, 2023
CWF 212-CSL	3/30/2015	2.00%	\$2,236,514	\$1,369,864	\$ -	\$111,826	\$ 1,258,038
CWF 217-CSL	11/06/2018	2.00%	1,933,314	<u>1,627,206</u>	<u>-</u>	<u>96,666</u>	<u>1,530,540</u>
Total				<u>\$2,997,070</u>	<u>\$ -</u>	<u>\$208,492</u>	<u>\$ 2,788,578</u>

4. Prior year findings and questioned costs

There were no prior year audit findings or questioned costs.

Town of Berlin, Connecticut

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2023**

I. Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	<u>Unmodified opinion</u>		
Internal control over financial reporting:			
Material weakness(es) identified?	_____ yes	_____ x	no
			none
Significant deficiency(ies) identified?	_____ yes	_____ x	reported
Noncompliance material to financial statements noted?	_____ yes	_____ x	no

State Financial Assistance

Internal control over major programs:			
Material weakness(es) identified?	_____ yes	_____ x	no
			none
Significant deficiency(ies) identified?	_____ yes	_____ x	reported
Type of auditors' report issued on compliance for major programs:	<u>Unmodified opinion</u>		
Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?	_____ yes	_____ x	no

The following schedule reflects the major programs included in the audit:

<u>State Grantor and Program</u>	<u>State Core-CT Number</u>	<u>Expenditures</u>
Department of Energy and Environmental Protection: Community Conservation and Development	13019-DEP43310-41239	\$ 447,040
Office of Policy and Management:		
Tiered Payment in Lieu of Taxes (PILOT)	11000-OPM20600-17111	21,772
Tiered Payment in Lieu of Taxes (PILOT) - MRSA	12060-OPM20600-35691	5,883
Municipal Revenue Sharing	12060-OPM20600-35458	403,928
Local Capital Improvement Program	12050-OPM20600-40254	241,055
Department of Transportation:		
Community Connectivity - Lets Go CT Ramp-up Program	13033-DOT57124-43667	381,318
Local Transport Capital Improvement Program	13033-DOT57197-43584	3,631,390

Dollar threshold used to distinguish between type A and type B programs: \$ 200,000

II. Financial Statement Findings

None

III. State Financial Assistance Findings and Questioned Costs

None