

Cemetery Commission Meeting Minutes Nov 16, 2023

The Cemetery Commission held its monthly Meeting on Thursday Nov 16, 2023 at 6pm in The Berlin Town Hall located on 240 Kensington Road Berlin CT-Town Managers Conference Room.

In attendance Chairman Charles Colaresi, Commissioners Riza Brown and Steven Pastuszek . Also on hand Alternate Commission Member Andra Lou Millerd, Deputy own Clerk Lisa Bush. and Steve Wood (Superintendent of Public Grounds)

Excused: Commissioners Dick Benson, Ed Hornkohl and Steve Wood (Superintendent of Public Grounds)

The meeting was called to order by chairman Charles Colaresi at 600pm.

There were no citizens to address the Commission.

Motion by Commissioner Riza Bush to seat alternate Andra Millerd for excused members was made and seconded by Commissioner Stephen Pastuszek. All were in favor.

Motion to accept the **October 21,2023 minutes** as submitted was made by Commissioner Stephen Pastuszek and seconded by Commissioner Andra Millerd. All were in favor.

Public Grounds Report by Steven Wood was presented to the group by Chairman Colaresi. Most notably, the old section of Wilcox Cemetery has been cleaned up. Photos previously submitted to the commission were shared. All fencing has been done. Chairman Colaresi suggested establishing monies in the 'operating and contractual services' in advance of future needs. Motion to accept this proposal was made by Commissioner Stephen Pastuszek and seconded by Commissioner Riza Brown.

The Commission reviewed the 2024 meeting schedule.

Old Business. Commissioner Riza Brown had spoken with Will from "Beyond the Gravestone" and she has confirmed that 'Beyond' will continue to work with the Town - Fixing Tombstones and rehabilitation.

New Business. Elected Candidates will be sworn in at a ceremony, scheduled in the Rotunda at the Town Hall on Tuesday November 21st at 6:00pm. All are welcome. Additionally, a preview of the events program was shared with the Commission. This election cycle, the programs back page is dedicated to the Cemetery Commission and all its accomplishments in caring and preserving Berlin's Past and Namesakes.

Chairman Colaresi noted that in December the Commissions meeting is scheduled during the holidays. As all business has been attended to, he suggested the December 15th meeting be cancelled, stated to next meeting would then be January 18th, 2024. Motion to cancel the December 15th meeting and accept the 2024 meeting calendar was made by Commissioner Andra Millerd. Commissioner Riza Brown Seconded. All were in favor.

Motion to adjourn at 609pm was made by Commissioner Stephen Pastuszak and seconded by Commissioner Andra Millerd. All were in favor.

Minutes submitted by
Joan Veley
Recording Secretary/ Cemetery Commission.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

A handwritten signature in black ink, appearing to read "Kelly J. Jewell", written over the printed name of the Berlin Town Clerk.

11/20/2023, 8:44:09 AM