

**LEGAL NOTICE
TOWN OF BERLIN
PERSONAL PROPERTY DECLARATION FORMS**

Connecticut General Statute, Section 12-41, requires each taxpayer with assessable personal property to file a declaration of such property with the Assessor each year the taxpayer owns such property.

The deadline for filing is on or before November 1st, 2023 by 4:30 pm that day.

Anyone failing to properly complete and submit his or her declaration will be subject to a 25% penalty.

Personal Property includes, but is not necessarily limited to: MACHINERY, COMMERCIAL FURNITURE AND FIXTURES, MECHANIC'S TOOLS, UTILITY EQUIPMENT, ELECTRONIC DATA PROCESSING EQUIPMENT, ALSO ANY UNREGISTERED MOTOR VEHICLES, ALL LEASED OR LOANED FIXTURES AND EQUIPMENT, ETC.

The Connecticut General Statutes 12-81 (72) allows a five-year, 100% property tax exemption for eligible machinery and equipment acquired and installed in a manufacturing or biotechnology facility. For the October 1, 2023 Grand List, forms are available online and the Assessors Office.