

**TOWN OF BERLIN  
BERLIN-PECK MEMORIAL LIBRARY BOARD  
BOARD ROOM  
WEDNESDAY SEPTEMBER 13, 2023  
6:30 PM**

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**ATTENDANCE:**

**Members Present**

Chairman Donna Moore, Vice Chairman Robert Lewis  
Elaine Borselle, Carol Welz, Karen Pagliaro, Gail Marino, Kevin Wilhelm

**Staff Present**

Kim McNally

**Members Absent**

Lilian Ulan, Chris Fasciano

**CALL TO ORDER:**

Chairman Moore called the meeting to order at 6:38 p.m.

**AUDIENCE OF CITIZENS:**

None

**REVIEW OF MINUTES:**

Elaine Borselle moved to approve the minutes, July 12, 2023, seconded Gail Marino, passed unanimously.

**LIBRARIAN'S REPORT:**

Director McNally reported the summer reading program was a success. 275 adults and 631 children participated. 2,972 books were read.

Lawyers in the Library will begin this month.

The Courageous Conversations program was accepted into the NELA Conference in Springfield Mass October 16<sup>th</sup> and 17<sup>th</sup> 2023 which Kim and Anne will be attending to give a presentation.

Braver Angels is a national organization that is similar to Courageous Conversations. They are going to use the library space for a program on October 21, 2023. They are looking for a few more Republicans to join the discussion.

Transparent Language was added to the database. The library is also looking a craft database. A Toniebox was purchased along with several characters which will be circulated soon. This is a story telling box that reads stories to children.

The carpet has been replaced in multiple places due to glue stains coming up. There are a couple spots that still need to be replaced. McBride Carpet has promised to make this issue right. A walk off mat will be installed in the front of the library to get excess dirt off patron's feet.

All staff day is happening again this October 24, 2023.

The first Strategic Planning meeting was held today. Seven libraries participated. The discussions were very creative and visionary. The focus is on the Board of Education and what areas need to be filled in. On October 12, 2023 and October 14, 2023 public discussions will be held. The planning committee will need to have a consensus on how to move forward.

**CHAIRMAN'S REPORT**

None

**COMMUNICATIONS:**

None

**FRIENDS OF THE BERLIN PECK MEMORIAL LIBRARY REPORT-** There was no meeting in July and August. Cash in was \$2,847.00 and cash spent was \$2,975.00 with a negative balance of -\$128.00 due to summer reading programs.

**NEW BUSINESS:**

**Memo of Understanding** - A draft was drawn up along with the Friends of the Library. The draft was given to the board members for review.

Karen Pagliaro made a motion to accept the Memo of Understanding between the Berlin Peck Memorial Library and Friends of the Library seconded by Elaine Borselle, passed unanimously.

**Materials Selection Policy** – Director McNally explained that there is \$1,200 in grant money that the library can received as long as the library has these policies in place and the governing board approves the policy. The board was given the policy for review.

Elaine Borselle made a motion to approve the Materials Selection Policy, seconded by Gail Marino, passed unanimously.

**ADJOURNMENT:**

Carol Welz made a motion to adjourn the meeting at 7:00 p.m., seconded by Gail Marino, passed unanimously.

Submitted by,

Marlo Thomas Matassa  
Recording Secretary

RECEIVED FOR RECORD 9/18/2023, 10:10:23 AM



BERLIN TOWN CLERK